

**DIVISION OF PENSIONS AND BENEFITS  
ACH COLLECTION SERVICES  
TEPS Web Pages**

EXHIBIT O



New Jersey Division of Pensions and Benefits

Please select a link below to access a payment site.



[New Jersey State Health Benefits Program](#)



[New Jersey Pensions](#)

## Welcome to New Jersey Division of Pensions and Benefits

Please enter your Username and Password.

Username:

Password:

[Forgot Password?](#)

[New User? Register your Location Number.](#)

## Register Your Account

Please enter your Location number and PIN (Personal Identification Number) issued after enrollment for ACH Debit Batch Payments.

Location Number:

PIN:

## Create User Profile

In the Username Field, enter your e-mail address.

To establish your Password, please use the following format: At least 8 characters, at least 1 upper case letter, at least 1 lower case letter, at least 1 number, and at least 1 special character (example: @, \$, \*, #).

### Username and Password Information

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Username:

Confirm Username:

Password:

Confirm Password:

### Contact Information

---

Contact Name:

Contact E-Mail:

Phone Number:

### Security Questions

---

Question 1:

Answer:

Question 2:

Answer:

Question 3:

Answer:

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## Registration Confirmation

Your User Profile has been successfully created.

If you require a permanent record of this profile creation, print this page for your future reference.

**Username:**

**Location Number:**

[Add Location Number](#)

[Make a Payment](#)

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## Add Registration

To add a registration, enter the Location number, PIN, and a Registration Description. Then click the "Submit" button.

Location Number:

PIN:

Description:

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## Select Retirement Type/Payment Type

Please select one of the following payment types.

Please do not use the browser Navigational (Back or Forward) buttons. Instead use the navigation buttons on the application page.

Retirement Type:

TPAF Payment ▼

Payment Type:

Please select . . . ▼

Next

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## Select Retirement Type/Payment Type

Please select one of the following payment types:

Please do not use the browser Navigational (Back or Forward) buttons. Instead use the navigation buttons on the application page.

Retirement Type:

TPAF Payment ▾

Payment Type:

Transmittal Payment (TPAF) ▾

Next



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## Payment Information

Please enter the following payment information.

Important Information: The payment effective date is the date your bank account will be debited and the date the Department will receive your payment. This must be a legal banking day.

**Business Name:**

**Location Number:**

**Payment Description:**

**Transmittal Date:**  (MM/DD/YYYY)

**Pension Payment Amount:**  (example: 1234.56)

**Contributory Insurance Amount:**  (example: 1234.56)

**SACT Amount:**  (example: 1234.56)

**Tax Shelter Annuity Amount:**  (example: 1234.56)

**Payment Debit Date:**  (MM/DD/YYYY)

**Total Payment Amount:**

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## Payment History

To view previously submitted payments, select a payment Location number from the drop down field and click "Search."

Location Number:

Start Date:

End Date:

[Go to top of page](#)

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## Cancel Payment

To view payments, select a payment Location number from the drop-down field and click "Search." To cancel a payment, click the Cancel icon next to the payment you wish to cancel.

Please note: Cancellations must be performed before 4:00 PM Eastern Time at least one business day prior to the Payment Effective Date.

Location Number:

Start Date:

End Date:

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## Select Retirement Type/Payment Type

Please select one of the following payment types:

Please do not use the browser Navigational (Back or Forward) buttons. Instead use the navigation buttons on the application page.

Retirement Type:

TPAF Payment ▼

Payment Type:

Retroactive Employee Contribution (TPAF) ▼

Next

## Payment Information

Please enter the following payment information.

Important Information: The payment effective date is the date your bank account will be debited and the date the Department will receive your payment. This must be a legal banking day.

**Business Name:**

**Location Number:**

**Payment Description:** Retroactive Employee Contribution (TPAF)

**Retro Report Effective Date:**  (MMDDYY)

**Pension Payment Amount:**  (example: 1234.56)

**Contributory Insurance Amount:**  (example: 1234.56)

**Payment Debit Date:**  (MMDDYY)

**Total Payment Amount:**

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## Profile

Please confirm the following information:

### Account

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Username:

[Change Password](#)

### Contact Information

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Name:

[Edit](#)

E-Mail:

Phone Number:

### Security Questions

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Question 1:

[Edit](#)

Question 2:

Question 3:

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## Registration Maintenance

To associate additional Location Numbers with your profile, click the Add New Location Number button below. You may also view, edit, or delete Location Numbers currently associated with your profile.

[Add New Location Number](#)

1 Registration(s) returned:

<u>Location Number:</u>	<u>Description:</u>	<a href="#">View</a>	<a href="#">Edit</a>	<a href="#">Delete</a>
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## View Messages

Please review the following important information about the ACH Debit Batch Payment System.

There are no current Messages.