

DEPARTMENT OF COMMUNITY AFFAIRS  
OVERVIEW

The Department of Community Affairs embodies a synergy between community involvement and government action concerned with providing technical, advisory, and financial assistance to communities and individuals. The Department exemplifies the State's commitment to respond to the needs and advocate solutions to the problems of local governments and select community groups. The Department inter-relates a broad range of functions and programs – housing assistance, building safety standards, local government financial assistance and oversight, services to the disadvantaged, and other social groups with unique needs – through the common bond of concern for the fabric of community life.

The Community Development Management component of the Department's budget directs resources to the fiscal affairs of units of local government, on community housing needs and on enforcing safety codes and standards for buildings and structures. The fiscal 1998 budget continues to convey substantial amounts of state aid to municipalities, much of which is targeted to the state's neediest areas. State aid payments recommended in the amount of \$838 million will enable local officials to meet essential public safety and other service needs, while averting burdensome levels of property taxation. The Department's oversight of local budgetary practices and fiscal affairs and other programs of local assistance, help maintain the quality and integrity of New Jersey local governments.

This budget features the continuation of the Consolidated Municipal Property Tax Relief Aid program, which at \$756 million is the single largest municipal aid program in the State Budget. The newest aid program, the Legislative Municipal Block Grant Program, is continued at \$33 million.

This budget recommends \$26 million for housing assistance programs to continue to put more units of safe, decent housing within the financial grasp of low and moderate income households. These programs serve to create affordable housing, to prevent homelessness, to fund shelters for the homeless, and to preserve neighborhoods. Administration of multiple dwelling, construction, and fire safety codes and standards are also funded at levels to sustain or make modest improvements over current efforts.

The Social Services component of the Department's budget funds community-based assistance programs and statewide advocacy efforts targeted to the needs of women, the Hispanic community, and economically disadvantaged groups. Fiscal 1998 resources will continue a wide variety of services and programs including aid to community resource and action centers, assistance to displaced homemakers and victims of domestic violence, Hispanic citizens, and the urban poor. This budget will allocate \$16 million in state funds and \$34 million in Federal and dedicated funds, in the form of payments to community organizations and local governments, to help deliver these services.

In a continuing effort to streamline government operations, the proposed fiscal 1998 Budget reflects the consolidation of building safety and various inspection programs begun in fiscal 1997. Transferring those functions formerly housed in the Departments of Education and Health and Senior Services will permit more efficient operating practices, and will result in approximately \$800,000 in savings.

SUMMARY OF APPROPRIATIONS BY PROGRAM  
(thousands of dollars)

Year Ending June 30, 1996					Year Ending June 30, 1998			
Orig. & (S) Supplemental	Reapp. & (R) Recpts.	Transfers & (E) Emergencies	Total Available	Expended		1997 Adjusted Approp.	Requested	Recommended
4,516	516	-10	5,022	5,022	<b>Community Development Management</b>			
3,067	—	423	3,490	3,449	Housing Code Enforcement	4,547	4,436	4,436
—	—	—	—	—	Housing Services	2,972	2,958	2,958
3,352	67	-121	3,298	3,298	Special Urban Services	1,350	1,350	1,350
3,427	1,418	—	4,845	4,845	Local Government Services	3,102	3,097	3,097
1,135	—	-15	1,120	1,120	Uniform Construction Code	5,030	4,199	4,199
—	91	174	265	265	Boarding Home Regulation and Assistance	1,133	1,128	1,128
3,828	3,482	-2,246	5,064	4,804	Codes and Standards	175	174	174
					Uniform Fire Code	3,201	3,321	3,321
<u>19,325</u>	<u>5,574</u>	<u>-1,795</u>	<u>23,104</u>	<u>22,803</u>	<i>Subtotal</i>	<u>21,510</u>	<u>20,663</u>	<u>20,663</u>

# COMMUNITY AFFAIRS

Year Ending June 30, 1996					Year Ending June 30, 1998			
Orig. & (S)Supplemental	Reapp. & (R)Recpts.	Transfers & (E)Emergencies	Total Available	Expended	1997 Adjusted Approp.	Requested	Recommended	
319	—	239	558	558				
942	—	-136	806	784				
<u>1,261</u>	<u>—</u>	<u>103</u>	<u>1,364</u>	<u>1,342</u>				
2,600	33	125	2,758	2,751				
<u>2,600</u>	<u>33</u>	<u>125</u>	<u>2,758</u>	<u>2,751</u>				
<u>23,186</u>	<u>5,607</u>	<u>-1,567</u>	<u>27,226</u>	<u>26,896</u>				
					<b>Social Services Programs</b>			
					Community Resources	263	260	260
					Women's Programs	875	812	812
					<i>Subtotal</i>	<u>1,138</u>	<u>1,072</u>	<u>1,072</u>
					<b>Management and Administration</b>			
					Management and Administrative Services	2,484	2,202	2,202
					<i>Subtotal</i>	<u>2,484</u>	<u>2,202</u>	<u>2,202</u>
					<b>Total Appropriation</b>	<u>25,132</u>	<u>23,937</u>	<u>23,937</u>

40. COMMUNITY DEVELOPMENT AND ENVIRONMENTAL MANAGEMENT  
 41. COMMUNITY DEVELOPMENT MANAGEMENT

OBJECTIVES

1. To maintain the fiscal integrity of local government units, and provide intense financial, professional, and technical assistance in strengthening their fiscal, managerial, and functional systems.
2. To continue neighborhood preservation and balanced housing activities throughout the State by providing grants and technical assistance to municipalities for the establishment of neighborhood rehabilitation programs, the development of revitalization strategies, and construction of low and moderate income housing.
3. To provide for the protection of the health, safety, welfare and rights of the residents of the State's rooming and boarding homes.
4. To preserve the existing multi-family housing stock in the State and protect the health and safety of the occupants.
5. To protect the public safety by ensuring that all buildings constructed in New Jersey meet required uniform construction standards.
6. To ensure that all the areas of the State are protected by a uniform, minimum fire safety code and that uniform and thorough fire safety inspections protect the public wherever buildings which pose a serious life safety hazard are found.
7. To protect purchasers of units in condominiums, cooperatives, retirement communities and other planned real estate developments by regulating such developments and requiring full and fair disclosure in their disposition.
8. To provide federal rental assistance payments to low income families and rehabilitation of existing housing units, with a special emphasis on services to the mentally and physically handicapped.
9. To provide a central staff agency to serve as a clearinghouse and information and referral service on general municipal law, local government problems and matters of concern to local officials.
10. To maximize the effectiveness of existing landlord/tenant laws and regulations by means of programs of information, education, training, outreach and enforcement, and to perform functions mandated by the Truth in Renting Act and tenants' rights legislation.
11. To continue providing to the residents of the State the opportunity to acquire low and moderate income housing through the efforts of the Council on Affordable Housing.
12. To continue addressing the needs of the homeless through prevention measures and to provide adequate shelter through rehabilitation and expansion of existing shelters.
13. To continue the orderly development of the Hackensack Meadowlands emphasizing solid waste management, the development of DeKorte Park and mass transit needs while ensuring the environmental integrity of the 20,000 acre district.

PROGRAM CLASSIFICATIONS

01. **Housing Code Enforcement.** Inspects, registers and issues appropriate certificates of registration and occupancy for hotels, motels and multiple dwellings; encourages participation in the cooperative housing inspection program; and maintains a statewide inventory of hotels and multiple dwellings.

02. **Housing Services.** Provides services in such areas as the Relocation Assistance program (C52:31B-1), the Neighborhood Preservation program (P.L. 1975, c.248 and c.249), the Balanced Housing program (Fair Housing Act of 1985, C52:27D-10), the regulation of limited dividend and non-profit housing agencies (C55:16-1 et seq.), assistance to established housing authorities (C55:14A-1) and redevelopment agencies (C40:55C-1), and administers a federally funded leased housing assistance program, the Small Cities Community Development Block Grant program and the HOME Investment Partnerships program. The Prevention of Homelessness program provides assistance for the homeless by providing emergency accommodations, rental assistance and interest rate subsidies to low and moderate income families for affordable housing. The Shelter Assistance program provides assistance for construction of emergency shelters for the homeless.
03. **Special Urban Services.** Under the guidance of the Urban Coordinating Council, provides for the effective coordination of urban policies between State agencies and communities to improve the physical, economic, and social life of the State's urban areas.
04. **Local Government Services.** Provides assistance to local governments and authorities in developing and strengthening managerial, planning and financial competence; provides research on local government finance and other operational data.
06. **Uniform Construction Code.** Ensures that all buildings are constructed to meet uniform standards; ensures that all local construction code officials are competent through a licensing program and all pre-manufactured buildings shipped into the State conform to the code (C55:13A-1, C52:27B-119); administers the New Home Warranty program (C46:3B-1 et seq.); and enforces the Planned Real Estate Full Disclosure Act (C45:22A-1).
12. **Boarding Home Regulation and Assistance.** Provides for the health, safety and welfare of all those who reside in rooming and boarding houses in the State; promotes the growth and continued improvement of boarding homes; and ensures that all State agencies work in unison for the protection and care of the residents of rooming houses, boarding houses and residential health care facilities. Provides rental assistance to residents of boarding homes for rental payments necessitated by the construction or acquisition of life safety and other improvements through the Boarding House Rental Assistance Fund.
13. **Codes and Standards.** Provides for the management of the Division of Codes and Standards, which includes Housing Code Enforcement, Uniform Construction Code, and Boarding Home Regulation and Assistance.
18. **Uniform Fire Code (C52:27D-192 et seq.).** Provides for public education programs to inform the general public on fire prevention, coordinates volunteer emergency service loans and training for local firefighters. Provides services under the Uniform Fire Safety Act including research and planning, fire code enforcement, National Fire Incident Reporting System, training and technical assistance, inspection of State owned and leased buildings, licensing and warranting of fire systems installers, monitoring and compliance.
20. **Hackensack Meadowlands Development Commission (C13:17-1 et seq.).** Responsible for the preservation and physical development of 20,000 acres of salt water swamps, meadows and marshes in the Hackensack Meadowlands.

# COMMUNITY AFFAIRS

## EVALUATION DATA

	Actual FY 1995	Actual FY 1996	Revised FY 1997	Budget Estimate FY 1998
<b>PROGRAM DATA</b>				
<b>Housing Code Enforcement</b>				
Buildings registered	102,960	102,960	102,960	102,960
Dwelling units registered	999,950	999,950	999,950	999,950
Dwelling units requiring inspection	199,990	199,990	199,990	199,990
Dwelling units inspected	133,725	166,029	199,990	199,990
Percentage of dwelling units inspected	67%	83%	100%	100%
Cost per unit inspected, State	\$28.00	\$28.00	\$28.00	\$28.00
Cost per unit inspected, local	\$31.00	\$31.00	\$31.00	\$31.00
Penalties issued	4,499	5,179	6,238	6,238
<b>Housing Services</b>				
Neighborhood Preservation				
Neighborhood improvement projects	45	49	34	38
Balanced housing projects	29	22	25	20
Balanced housing units	603	902	950	950
Technical assistance to non-profit housing developers	35	35	35	35
Homelessness Prevention				
Households assisted	2,609	1,944	2,200	2,200
Shelter beds funded	200	30 <sup>(a)</sup>	150	150
Relocation Assistance				
Families receiving State relocation funds	261	220	220	220
Relocation assistance programs approved	28	23	23	23
Complaints resolved	10	5	5	5
<b>Local Government Services</b>				
Managerial Competence				
Requests for Local Public Contracts Law assistance received and processed	525	475	450	500
Number of deferred compensation plans approved	41	59	55	55
Number of cooperative purchasing plans approved	7	13	10	10
Number of joint insurance pools approved	6	9	6	4
Number of municipalities receiving self insurance assistance	15	22	24	24
Number of municipalities approved to join existing joint insurance pools	55	30	30	30
Number of municipal clerk applications for exams	107	75	100	100
Number of municipal clerk certificates issued	57	52	65	65
Research and Technical Assistance				
Registered municipal accountants, finance officers and tax collectors assisted	1,750	2,000	2,000	1,500
Number of Tax Collector certificates issued	26	70	80	100
Number of Municipal Finance Officers certificates issued	49	47	60	70
Number of annual reports distributed	900	850	850	750
Number of budget amendments reviewed	1,300	1,400	1,400	1,400
Legislative comments rendered	100	120	120	120
Single Audit Reviews conducted	50	40	75	100
Supplemental Municipal Property Tax Relief Program				
Municipalities applying for discretionary aid	220	279	277	260
Municipalities receiving discretionary aid	105	125	146	150
Authority Regulation				
Authority budgets approved	234	250	250	250
Authority project financing proposals reviewed	111	120	125	130
Authorities assisted	412	415	400	450
Registered municipal accountants and certified public accountants assisted	190	210	250	250

# COMMUNITY AFFAIRS

	Actual FY 1995	Actual FY 1996	Revised FY 1997	Budget Estimate FY 1998
<b>Local Government Ethics Law</b>				
Financial disclosure statements filed .....	35,500	39,900	40,000	40,000
Complaints filed against local officials .....	36	32	36	36
Local codes of ethics reviewed .....	8	4	5	5
Requests for advisory opinions .....	30	29	36	36
<b>Uniform Construction Code</b>				
Permits issued .....	8,727	5,834	5,834	5,834
Inspections .....	24,447	22,579	22,579	22,579
Officials licensed .....	4,487	4,534	4,534	4,534
Plans reviewed .....	414	425	1,525	1,525
School buildings evaluated .....	—	—	625	600
Number of construction plans approved for school facilities .....	—	—	325	450
<b>State Building Unit</b>				
Annual permits .....	45 <sup>(b)</sup>	34	34	34
Construction permits issued .....	772	743	743	743
Certificates of occupancy and approvals issued .....	314	605	605	605
<b>Asbestos Safety Unit</b>				
Asbestos removals monitored .....	378	515	515	515
Asbestos control monitors authorized or reauthorized .....	52	46	46	46
Asbestos safety technicians certified or recertified .....	397	378	378	378
Continuing education and training programs offered .....	170	212	212	212
<b>Elevator Safety Unit</b>				
Devices Registered .....	21,291	22,192	22,192	22,192
State-Administered Municipalities .....	304	352	352	352
<b>Boarding Home Regulation and Assistance</b>				
Evaluations .....	1,411	1,293	1,293	1,293
Reevaluations .....	1,287	1,191	1,191	1,191
Closings-imminent hazard .....	1	8	8	8
Permanent licenses .....	4,400	4,618	4,618	4,618
Penalties issued .....	171	171	171	171
Complaints filed .....	267	207	207	207
<b>Uniform Fire Code</b>				
Life hazards registered .....	52,000	55,000	58,000	60,085
State inspections or reinspections performed .....	8,000	8,100	8,000	8,100
Fire officials and inspectors certified .....	1,637	1,907	2,128	2,400
State owned and maintained buildings inspected or reinspected .....	2,300	2,327	2,380	2,380
National Fire Incident Reporting - Participating organizations .....	400	450	525	575
Local enforcement monitoring .....	36	60	70	100
<b>PERSONNEL DATA</b>				
<b>Position Data</b>				
<b>Filled Positions by Funding Source</b>				
State Supported .....	421	432	465	458
Federal .....	220	206	208	226
All Other .....	64	81	79	86
Total Positions .....	705	719	752	770
<b>Filled Positions by Program Class</b>				
Housing Code Enforcement .....	93	112	109	118
Special Urban Services .....	—	—	8	8
Housing Services .....	281	274	273	293
Local Government Services .....	63	62	61	60

# COMMUNITY AFFAIRS

	Actual FY 1995	Actual FY 1996	Revised FY 1997	Budget Estimate FY 1998
Uniform Construction Code . . . . .	156	163	195	187
Boarding Home Regulation and Assistance . . . . .	28	26	29	27
Uniform Fire Code . . . . .	84	76	72	72
Codes and Standards . . . . .	—	6	5	5
Total Positions . . . . .	705	719	752	770

Notes: Actual fiscal years 1995 and 1996 and Revised fiscal year 1997 position data reflect actual payroll counts. The Budget Estimate for fiscal year 1998 reflects the number of positions funded.

(a) Data is significantly below expectations due to an 18 month delay in the receipt of Federal funding.

(b) Revised figure reflects improved data collection and reporting.

## APPROPRIATIONS DATA (thousands of dollars)

Year Ending June 30, 1996					Year Ending June 30, 1998				
Orig. & (S)Supple- mental	Reapp. & (R)Recpts.	Transfers & (E)Emer- gencies	Total Available	Expended	Prog. Class.	1997 Adjusted Approp.	Requested	Recom- mended	
<b>Distribution by Program</b>									
4,516	516	-10	5,022	5,022	01	4,547	4,436	4,436	
3,067	—	423	3,490	3,449	02	2,972	2,958	2,958	
—	—	—	—	—	03	1,350	1,350	1,350	
3,352	67	-121	3,298	3,298	04	3,102	3,097	3,097	
3,427	1,418	—	4,845	4,845	06	5,030	4,199	4,199	
1,135	—	-15	1,120	1,120	12	1,133	1,128	1,128	
—	91	174	265	265	13	175	174	174	
<u>3,828</u>	<u>3,482</u>	<u>-2,246</u>	<u>5,064</u>	<u>4,804</u>	18	<u>3,201</u>	<u>3,321</u>	<u>3,321</u>	
<b>19,325</b>	<b>5,574</b>	<b>-1,795</b>	<b>23,104</b>	<b>22,803</b>		<b>21,510<sup>(b)</sup></b>	<b>20,663</b>	<b>20,663</b>	
<b>Distribution by Object</b>									
Personal Services:									
—	—	—	—	84		84	84	84	
	64								
14,232	5,349 <sup>R</sup>	-2,579	17,066	15,444		15,062	14,187	14,187	
—	—	—	—	1,424		—	—	—	
<u>14,232</u>	<u>5,413</u>	<u>-2,579</u>	<u>17,066</u>	<u>16,952</u>		<u>15,146<sup>(c)</sup></u>	<u>14,271</u>	<u>14,271</u>	
192	30	54	276	234		149	149	149	
1,310	24	192	1,526	1,429		1,071	990	990	
696	2	34	732	730		696	680	680	
Special Purpose:									
243	—	—	243	243	02	243	243	243	
1,050	—	491	1,541	1,541	02	1,050	1,050	1,050	
1,350	—	—	1,350	1,309	02	1,350	1,350	1,350	
100	—	—	100	100	02	200	200	200	
—	—	—	—	—	03	1,000 <sup>S</sup>	1,000	1,000	
—	—	—	—	—	03	350	350	350	
—	91 <sup>R</sup>	—	91	91	13	—	—	—	
<u>147</u>	<u>—</u>	<u>—</u>	<u>147</u>	<u>147</u>	18	<u>250</u>	<u>375</u>	<u>375</u>	
<b>2,890</b>	<b>91</b>	<b>491</b>	<b>3,472</b>	<b>3,431</b>		<b>4,443</b>	<b>4,568</b>	<b>4,568</b>	
5	14	13	32	27		5	5	5	

# COMMUNITY AFFAIRS

Year Ending June 30, 1996					Year Ending June 30, 1998				
Orig. & (S)Supplemental	Reapp. & (R)Recpts.	Transfers & (E)Emergencies	Total Available	Expended	Prog. Class.	1997 Adjusted Approp.	Requested	Recommended	
<b>OTHER RELATED APPROPRIATIONS</b>									
15,950	7,774	2,085	25,809	23,881		15,950	15,950	15,950	
<u>53,321</u>	<u>8,419</u>	<u>-558</u>	<u>61,182</u>	<u>55,889</u>	<i>Total Grants-in-Aid</i>	<u>55,344</u>	<u>51,536</u>	<u>51,536</u>	
88,596	21,767	-268	110,095	102,573	<i>Total State Aid</i>	92,804	88,149	88,149	
<u>784,624</u>	<u>---</u>	<u>546</u>	<u>785,170</u>	<u>785,075</u>	<i>Total General Fund</i>	<u>785,048</u>	<u>786,054</u>	<u>786,054</u>	
<u>784,624</u>	<u>---</u>	<u>546</u>	<u>785,170</u>	<u>785,075</u>	<i>Total Property Tax Relief Fund - State Aid</i>	<u>785,048</u>	<u>786,054</u>	<u>786,054</u>	
873,220	21,767	278	895,265	887,648	<i>Total Property Tax Relief Fund</i>	<u>785,048</u>	<u>786,054</u>	<u>786,054</u>	
						<b>TOTAL STATE APPROPRIATIONS</b>	877,852	874,203	874,203
<b>Federal Funds</b>									
157,821									
446 <sup>S</sup>	52,701	81	211,049	130,494	Housing Services	02	157,509	155,321	155,321
	4								
138 <sup>S</sup>	5 <sup>R</sup>	50	197	97	Uniform Construction Code	06	---	---	---
<u>158,405</u>	<u>52,710</u>	<u>131</u>	<u>211,246</u>	<u>130,591</u>	<i>Total Federal Funds</i>	<u>157,509</u>	<u>155,321</u>	<u>155,321</u>	
<b>All Other Funds</b>									
---	---	---	---	---	Housing Code Enforcement	01	1,049	563	563
---	18,794								
---	3,573 <sup>R</sup>	8	22,375	8,541	Housing Services	02	4,619	4,633	4,633
---	71 <sup>R</sup>	---	71	65	Local Government Services	04	---	---	---
---	9								
---	4,770 <sup>R</sup>	---	4,779	4,779	Uniform Construction Code	06	8,784	8,784	8,784
---	485 <sup>R</sup>	---	485	484	Boarding Home Regulation and Assistance	12	685	685	685
---	7								
---	12 <sup>R</sup>	---	19	12	Uniform Fire Code	18	1,881	1,781	1,781
---	---	---	---	---	Hackensack Meadowlands Development Commission	20	3,005	2,805	2,805
<u>---</u>	<u>27,721</u>	<u>8</u>	<u>27,729</u>	<u>13,881</u>	<i>Total All Other Funds</i>	<u>20,023</u>	<u>19,251</u>	<u>19,251</u>	
<b>1,031,625</b>	<b>102,198</b>	<b>417</b>	<b>1,134,240</b>	<b>1,032,120</b>	<b>GRAND TOTAL</b>	<b>1,055,384</b>	<b>1,048,775</b>	<b>1,048,775</b>	

- Notes: (a) The fiscal 1997 appropriation has been adjusted to reflect the transfer of building inspection and plan review functions from the Departments of Education and Health and Senior Services per Executive Reorganization Plan No. 004-1996.
- (b) The fiscal 1997 appropriation has been adjusted to reflect \$107,000 in appropriated receipts from Housing Code Enforcement fees, \$1,148,000 in appropriated receipts from Uniform Construction Code fees and \$221,000 in appropriated receipts from Uniform Fire Code fees.
- (c) The fiscal 1997 appropriation has been adjusted for the allocation of salary program, which includes \$107,000 in appropriated receipts from Housing Code Enforcement fees, \$148,000 in appropriated receipts from Uniform Construction Code fees and \$71,000 in appropriated receipts from Uniform Fire Code fees, and has been reduced to reflect transfer of funds to the Employee Benefits and Salary Increases and Other Benefits accounts.

## LANGUAGE RECOMMENDATIONS

The amount hereinabove for the Housing Code Enforcement program classification is payable out of the fees and penalties derived from bureau activities. If the receipts are less than anticipated, the appropriation shall be reduced proportionately.

The unexpended balance as of June 30, 1997 in the Housing Code Enforcement program classification, together with any receipts in excess of the amount anticipated, is appropriated, subject to the approval of the Director of the Division of Budget and Accounting.

The unexpended balance as of June 30, 1997, in the several Uniform Construction Code program classification fees accounts, together with any receipts in excess of the amounts anticipated, is appropriated for expenses of code enforcement activities, subject to the approval of the Director of the Division of Budget and Accounting.

The unexpended balance as of June 30, 1997 in the Planned Real Estate Development Full Disclosure Act fees account together with any receipts in excess of the amount anticipated is appropriated, subject to the approval of the Director of the Division of Budget and Accounting.

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The amounts received by the Uniform Construction Code Revolving Fund attributable to that portion of the surcharge fee in excess of \$0.0006, and to surcharges on other construction, shall be dedicated to the general support of the Uniform Construction Code Program, and, notwithstanding the provisions of section 2 of P.L. 1979, c. 121 (C.52:27D-124.1), shall be available for training and non-training purposes. Notwithstanding the provision of law to the contrary, unexpended balances as of June 30, 1997 in the Uniform Construction Code Revolving Fund are appropriated.

Such sums as may be required for the registration of builders and reviewing and paying claims under the "New Home Warranty and Builders' Registration Act," P.L. 1977, c. 467 (C.46:3B-1 et seq.), are appropriated from the Home Warranty Security Fund in accordance with section 7 of P.L. 1977, c. 467 (C.46:3B-7), subject to the approval of the Director of the Division of Budget and Accounting.

The unexpended balance as of June 30, 1997 in the Uniform Fire Code program classification, together with any receipts in excess of the amount anticipated is appropriated, subject to the approval of the Director of the Division of Budget and Accounting.

The amounts hereinabove for the Uniform Fire Code program classification are payable out of the fees and penalties derived from code enforcement activities. If these receipts are less than anticipated, the appropriations shall be reduced proportionately.

The amount hereinabove for the Council on Affordable Housing and Neighborhood Preservation-Fair Housing accounts shall be payable from the receipts of the portion of the realty transfer tax directed to be credited to the Neighborhood Preservation Nonlapsing Revolving Fund pursuant to section 4 of P.L. 1968, c. 49 (C.46:15-8) and from the receipts of the portion of the realty transfer tax directed to be credited to the Neighborhood Preservation Nonlapsing Revolving Fund pursuant to section 4 of P.L. 1975, c. 176 (C.46:15-10.1). Any receipts in excess of the amount anticipated, and any unexpended balance as of June 30, 1997 are appropriated, subject to the approval of the Director of the Division of Budget and Accounting.

There are appropriated such sums as may be necessary, not to exceed \$1,000,000, to meet the emergency and transitional shelter needs of the homeless and domestic violence victims and related costs, subject to the approval of the Director of the Division of Budget and Accounting.

Upon determination by the Commissioner that all eligible shelter assistance projects have received funding from the amount appropriated for Shelter Assistance from receipts of the portions of the realty transfer tax dedicated to the Neighborhood Preservation Nonlapsing Revolving Fund, any available balance in the Shelter Assistance account may be transferred to the Neighborhood Preservation - Fair Housing account, subject to the approval of the Director of the Division of Budget and Accounting.

Any receipts from the sale of truth in renting statements, including fees, fines, and penalties, are appropriated.

Receipts from the New Jersey Housing and Mortgage Finance Agency charges for the Affordable Housing Management Service to municipalities and the unexpended balance as of June 30, 1997 are appropriated for the operation of the Affordable Housing Management Service within the Division of Housing.

Receipts from the Division of Local Government Services are appropriated, subject to the approval of the Director of the Division of Budget and Accounting.

Fees for local government, authority, and special district audits, education program administration, debt financing, expedited budget review and other fiscal services as authorized by the Local Finance Board are appropriated for associated expenses, subject to the approval of the Director of the Division of Budget and Accounting.

Pursuant to section 15 of P.L. 1983, c. 530 (C.55:14K-15), the Commissioner shall determine, at least annually, the eligibility of each boarding house resident for rental assistance payments; and notwithstanding any provision of P.L. 1983, c. 530 (C.55:14K-1 et seq.) to the contrary, moneys held in the Boarding House Rental Assistance Fund that were originally appropriated from the General Fund may be used by the Commissioner for the purpose of providing life safety improvement loans, and any moneys held in the Boarding House Rental Assistance Fund may be used for the purpose of providing rental assistance for repayment of such loans. Notwithstanding any provision of P.L. 1983, c. 530, the Commissioner of the Department of Community Affairs shall have authority to disburse funds from the Boarding House Rental Assistance Fund established pursuant to section 14 of said act for the purpose of repaying, through rental assistance or otherwise, loans made to the boarding house owners for the purpose of rehabilitating boarding houses.

### 50. ECONOMIC PLANNING, DEVELOPMENT AND SECURITY

#### 55. SOCIAL SERVICES PROGRAMS

##### OBJECTIVES

1. To continue to address the needs of New Jersey's disadvantaged population through community-based organizations and agencies of local government.
2. To serve as the central permanent agency for the coordination of programs and services for the women of New Jersey, and as a planning agency for the development of new programs and services with the underlying theme of expanding rights and opportunities for all of New Jersey's women.
3. To provide the means for local initiatives to respond to the demands for services by the State's Hispanic community.
4. To increase energy conservation and reduce the utility costs of low-income households through the weatherization of single and multi-family dwellings.
5. To assist in providing adequate legal services to the low-income and disadvantaged citizens of New Jersey.



6. To assess and respond to the recreation needs of New Jersey's mentally retarded and physically handicapped citizens through events such as the Special Olympics and the Tournament of Champions.
7. To promote representation of the interests and needs of the State's low – income people in state policy deliberations on issues of relevance to them.

**PROGRAM CLASSIFICATIONS**

05. **Community Resources.** Provides assistance to non-profit groups, local governments, legal service agencies and other local organizations in improving the quality of life for the State's low – income population. In addition to serving as the New Jersey Office of Economic Opportunity (C52:27D-7), supports programs for disadvantaged groups, legal services, community action agencies, community development, community recreation (especially for the handicapped), the Hispanic community, and weatherization.

The State Legal Services Office provides funds for representation in civil matters for those unable to afford representation.

The Center for Hispanic Policy, Research and Development (formerly Office of Hispanic Affairs) provides financial and supportive services for innovative projects at the State and local level. Programs developed include special impact projects for assistance to Spanish-speaking organizations, narcotics addiction control programs, job employment programs and housing renovation projects.

Special Olympics, supported through volunteers, is a statewide program of sports training and athletic competition for mentally, physically, and learning disabled children and adults.

15. **Women's Programs.** The Division on Women (C52:27D-43.9) serves as the central permanent agency for the coordination of programs and services for the women of New Jersey, and as a planning agency for the development of new programs and services. Executive Order No. 61 (1992) established the Office on the Prevention of Violence Against Women within the Division. The Division administers grant programs for displaced homemakers, urban women, Hispanic women, information hotlines, women's shelters and child care, and carries out multiple activities to expand rights and opportunities for all of New Jersey's women.

**EVALUATION DATA**

	Actual FY 1995	Actual FY 1996	Revised FY 1997	Budget Estimate FY 1998
<b>PROGRAM DATA</b>				
<b>Community Resources</b>				
Legal services assistance to clients . . . . .	9,228	9,228	22,228	22,228
Hispanic population served . . . . .	107,000	109,000	111,000	115,000
Community action agencies . . . . .	27	27	27	27
Persons served by Community action agencies . . . . .	153,740	163,100	163,100	163,100
Recreation programs for individuals with disabilities . . . . .	57 <sup>(a)</sup>	56	55	50
Athletic programs for individuals with disabilities . . . . .	4	4	4	4
Number of athletes with disabilities helped through Special Olympics . . . . .	20,000 <sup>(a)</sup>	20,000	20,000	20,000
Number of persons with disabilities served through recreation programs . . . . .	5,000 <sup>(a)</sup>	5,000	4,900	4,800
Training and technical assistance provided to individuals with disabilities . . . . .	1,200 <sup>(a)</sup>	1,200	1,200	1,200
Units weatherized . . . . .	4,954	3,341 <sup>(b)</sup>	3,341	3,341
<b>Women's Programs</b>				
Clients served by Women's Referral Central Hot Line . . . . .	6,386	7,000	7,700	8,085
Displaced homemakers served by funded programs . . . . .	4,025	3,665	3,700	4,000
Participants in Violence Against Women Training				
Educators . . . . .	100	66	70	100
Students . . . . .	640	688	750	800
Health care professionals . . . . .	200	305	200	200
Others . . . . .	1,080	1,165	1,200	1,200
Number of rape victims served . . . . .	13,405	15,432	13,000	13,000
Number of prevention and education programs for rape victims . . . . .	3,205	5,376	3,200	3,200
Outreach to membership of statewide women's organizations . . . . .	8,500	8,500	8,500	8,500
Urban women served by grant programs . . . . .	919	859	1,000	1,000
Hispanic women served by grant programs . . . . .	1,524	1,387	1,400	1,500
Clients served by Women's Domestic Violence Hotline . . . . .	4,573	4,810	5,170	5,200

**PERSONNEL DATA**

**Position Data**

Filled Positions by Funding Source

State Supported . . . . .	22	18	16	21
Federal . . . . .	38	32	32	30
Total Positions . . . . .	60	50	48	51

# COMMUNITY AFFAIRS

	Actual FY 1995	Actual FY 1996	Revised FY 1997	Budget Estimate FY 1998
Filled Positions by Program Class				
Community Resources .....	44	37	34	32
Women's Programs .....	16	13	14	19
Total Positions .....	60	50	48	51

Notes: Actual fiscal years 1995 and 1996 and Revised fiscal year 1997 position data reflect actual payroll counts. The Budget Estimate for fiscal year 1998 reflects the number of positions funded.

(a) Revised figures reflect improved data collection and reporting.

(b) Decrease reflects change in formula which allows higher expenditures per unit.

## APPROPRIATIONS DATA (thousands of dollars)

Year Ending June 30, 1996					Year Ending June 30, 1998			
Orig. & (S)Supple- mental	Reapp. & (R)Recpts.	Transfers & (E)Emer- gencies	Total Available	Expended	Prog. Class.	1997 Adjusted Approp.	Requested	Recom- mended
					<b>Distribution by Program</b>			
319	—	239	558	558	05	263	260	260
942	—	-136	806	784	15	875	812	812
<u>1,261</u>	—	<u>103</u>	<u>1,364</u>	<u>1,342</u>		<u>1,138<sup>(a)</sup></u>	<u>1,072</u>	<u>1,072</u>
					<b>Distribution by Object</b>			
					Personal Services:			
865	—	148	1,013	1,013		750	688	688
865	—	148	1,013	1,013		750	688	688
72	—	-42	30	30		72	70	70
110	—	-5	105	105		102	101	101
7	—	—	7	7		7	6	6
					Special Purpose:			
7	—	—	7	7	15	7	7	7
200	—	—	200	178	15	200	200	200
207	—	—	207	185		207	207	207
—	—	2	2	2		—	—	—

## OTHER RELATED APPROPRIATIONS

<u>10,130</u>	<u>4</u>	<u>206</u>	<u>10,340</u>	<u>10,046</u>	<i>Total Grants-in-Aid</i>	<u>19,853</u>	<u>14,865</u>	<u>14,865</u>
<u>11,391</u>	<u>4</u>	<u>309</u>	<u>11,704</u>	<u>11,388</u>	<i>Total General Fund</i>	<u>20,991</u>	<u>15,937</u>	<u>15,937</u>
					<b>Federal Funds</b>			
22,388	1,790	—	24,178	13,385	Community Resources	05	34,175	31,923
43	—	945	988	—	Women's Programs	15	1,287	1,287
<u>22,431</u>	<u>1,790</u>	<u>945</u>	<u>25,166</u>	<u>13,385</u>	<i>Total Federal Funds</i>		<u>35,462</u>	<u>33,210</u>
					<b>All Other Funds</b>			
—	3	—	11	8	Community Resources	05	—	—
—	8 <sup>R</sup>	—	—	—	Women's Programs	15	660	660
—	63	—	743	692	<i>Total All Other Funds</i>		<u>660</u>	<u>660</u>
—	680 <sup>R</sup>	—	754	700	<b>GRAND TOTAL</b>		<u>57,113</u>	<u>49,807</u>
<u>33,822</u>	<u>2,548</u>	<u>1,254</u>	<u>37,624</u>	<u>25,473</u>			<u>49,807</u>	<u>49,807</u>

Notes: (a) The fiscal 1997 appropriation has been adjusted for the allocation of salary program and has been reduced to reflect the transfer of funds to the Employee Benefits and Salary Increases and Other Benefits accounts.

## LANGUAGE RECOMMENDATIONS

Receipts from divorce filing fees pursuant to P.L. 1993, c. 188 are appropriated.

70. GOVERNMENT DIRECTION, MANAGEMENT AND CONTROL

76. MANAGEMENT AND ADMINISTRATION

OBJECTIVES

1. To maximize efficiency in all departmental operating programs and to maintain and continue to improve budgeting and accounting, personnel, grant policy and procedures, operational analysis, office automation, data processing, public information and both the State and Federal legislative review subsystems.
2. To enhance the delivery of services to local governments and constituent groups by evaluating the impact of changing Federal and State aid systems and by initiating and advocating priority legislation and other actions in their best interest.
3. To maintain an effective affirmative action policy.

4. To continue to undertake needed special research studies for the Governor, the Commissioner, the Legislature and local governments.

PROGRAM CLASSIFICATIONS

99. **Management and Administrative Services.** Provides, through the office of the Commissioner, executive and management leadership for the Department and provides staff services for grant coordination and management, fiscal control, data processing, personnel, public information, management services, legislative review and intergovernmental relations. In addition, the Department (C52:27D-1 et seq.) provides assistance in improving the management, financial and planning capability of New Jersey's 567 municipalities and 21 counties.

EVALUATION DATA

	Actual FY 1995	Actual FY 1996	Revised FY 1997	Budget Estimate FY 1998
<b>PERSONNEL DATA</b>				
<b>Affirmative Action Data</b>				
Male Minority .....	65	66	63	63
Male Minority % .....	6.7	6.8	7.2	7.2
Female Minority .....	207	209	183	183
Female Minority % .....	21.3	21.3	21.0	21.0
Total Minority .....	272	275	246	246
Total Minority % .....	28.0	28.1	28.2	28.2
<b>Position Data</b>				
Filled Positions by Funding Source				
State Supported .....	45	43	43	37
All Other .....	8	8	8	9
Total Positions .....	53	51	51	46
Filled Positions by Program Class				
Management and Administrative Services .....	53	51	51	46
Total Positions .....	53	51	51	46

Notes: Actual fiscal years 1995 and 1996 and Revised fiscal year 1997 position data reflect actual payroll counts. The Budget Estimate for fiscal year 1998 reflects the number of positions funded.

APPROPRIATIONS DATA  
(thousands of dollars)

Year Ending June 30, 1996					Year Ending June 30, 1998			
Orig. & (S)Supple- mental	Reapp. & (R)Recpts.	Transfers & (E)Emer- gencies	Total Available	Expended	Prog. Class.	1997 Adjusted Approp.	Requested	Recom- mended
2,600	33	125	2,758	2,751	<b>Distribution by Program</b>			
2,600	33	125	2,758	2,751	99	2,484	2,202	2,202
						2,484 <sup>(a)</sup>	2,202	2,202
					<b>Distribution by Object</b>			
					Personal Services:			
2,154	—	268	2,422	2,422		2,096	1,833	1,833
2,154	—	268	2,422	2,422		2,096	1,833	1,833
12	—	5	17	17		10	10	10
343	—	-112	231	224		291	272	272
30	—	-6	24	24		26	26	26

# COMMUNITY AFFAIRS

Year Ending June 30, 1996					Year Ending June 30, 1998				
Orig. & (S)Supplemental	Reapp. & (R)Recpts.	Transfers & (E)Emergencies	Total Available	Expended	Prog. Class.	1997 Adjusted Approp.	Requested	Recommended	
60	—	—	60	60					
60	—	—	60	60		60	60	60	
1	33	-30	4	4					
					Special Purpose:				
					Affirmative Action and Equal Employment Opportunity				
					99	60	60	60	
					<i>Total Special Purpose</i>				
						60	60	60	
					Additions, Improvements and Equipment				
						1	1	1	
<b>OTHER RELATED APPROPRIATIONS</b>									
<b>All Other Funds</b>									
—	196	—	—	—					
—	373 <sup>R</sup>	296	865	590					
—	569	296	865	590					
2,600	602	421	3,623	3,341		2,484	2,202	2,202	
					Management and Administrative Services				
					99	—	—	—	
					<i>Total All Other Funds</i>				
						—	—	—	
					<b>GRAND TOTAL</b>				
						2,484	2,202	2,202	
23,186	5,607	-1,567	27,226	26,896	<b>Total Appropriation, Department of Community Affairs</b>				
						25,132	23,937	23,937	

Notes: (a) The fiscal 1997 appropriation has been adjusted for the allocation of salary program and has been reduced to reflect the transfer of funds to the Employee Benefits and Salary Increases and Other Benefits accounts.