

DEPARTMENT OF COMMUNITY AFFAIRS

Summary of Appropriations by Program
(thousands of dollars)

Year Ending June 30, 1991					Year Ending June 30, 1993			
Orig. & (S)Supple- mental	Reapp. & (R)Recpts.	Transfers & (E)Emer- gencies	Total Available	Expended	1992 Adjusted Approp.	Requested	Recom- mended	
Community Development Management								
2,531	325	-135	2,721	2,715	Housing Code Enforcement	4,367	4,367	4,367
4,664	178	-336	4,506	4,307	Housing Services	4,280	4,445	4,280
3,365	43	121	3,529	3,451	Local Government Services	3,222	4,125	3,552
1,517	373	2,470	4,360	4,314	Uniform Construction Code	3,643	3,643	3,643
1,350	10	2	1,362	1,343	Boarding Home Regulation and Assistance	1,303	1,303	1,303
1,179	—	—	1,179	1,175	Fire Safety Program	1,304	1,227	1,227
2,038	1,746	-1,295	2,489	2,489	Fire Safety Inspection Program	3,079	3,156	3,156
16,644	2,675	827	20,146	19,794	Subtotal	21,198	22,266	21,528
Social Services Programs								
385	6	1	392	380	Community Resources	370	515	370
160	—	110	270	270	Sports and Recreation	320	320	166
974	4	-32	946	900	Programs for the Aging	949	1,130	1,028
1,182	—	-44	1,138	1,125	Ombudsman's Office	771	516	516
721	4	-27	698	676	Women's Programs	757	1,032	757
956	20	-23	953	892	Office of the Public Guardian	861	996	861
4,378	34	-15	4,397	4,243	Subtotal	4,028	4,509	3,698
Management and Administration								
3,019	14	6	3,039	2,987	Management and Administrative Services	3,039	3,214	3,019
3,019	14	6	3,039	2,987	Subtotal	3,039	3,214	3,019
24,041	2,723	818	27,582	27,024	Total Appropriation	28,265	29,989	28,245

40. COMMUNITY DEVELOPMENT AND ENVIRONMENTAL MANAGEMENT 41. COMMUNITY DEVELOPMENT MANAGEMENT

OBJECTIVES

1. To maintain the fiscal integrity of local governments, and provide intense financial, professional, and technical assistance in strengthening their fiscal, managerial and functional systems.
2. To continue neighborhood preservation and balanced housing activities throughout the State by providing grants and technical assistance to municipalities for the establishment of neighborhood rehabilitation programs, the development of revitalization strategies, and construction of low and moderate income housing.
3. To provide for the protection of the health, safety, welfare and rights of the residents of the State's rooming and boarding homes.
4. To preserve the existing multi-family housing stock in the State and protect the health and safety of the occupants.
5. To protect the public safety by ensuring that all buildings constructed in New Jersey meet required uniform construction standards.
6. To ensure that all the areas of the State are protected by a uniform, minimum fire safety code and that uniform and thorough fire safety inspections protect the public wherever buildings which pose a serious life safety hazard are found.
7. To administer the Safe and Clean Neighborhoods program, the Supplemental Safe Neighborhoods program and the Supplemental Fire Services program and to continue to provide for uniformed public safety personnel and neighborhood revitalization.
8. To protect purchasers of units in condominiums, cooperatives, retirement communities and other planned real estate developments by regulating such developments and requiring full and fair disclosure in their disposition.
9. To provide federal rental assistance payments to low income families and rehabilitation of existing housing units, with a special emphasis on services to the mentally and physically handicapped.
10. To provide a central staff agency to serve as a clearinghouse and information and referral service on general municipal law, local government problems and matters of concern to local officials, and to provide information on the status of the federal and State aid systems as they relate to local government finance.
11. To maximize the effectiveness of existing landlord/tenant laws and regulations by means of programs of information, education, training, outreach and enforcement, and to perform functions mandated by the Truth in Renting Act and tenants' rights legislation.
12. To continue providing to the residents of the State the opportunity to acquire low and moderate income housing through the efforts of the Council on Affordable Housing.
13. To continue addressing the needs of the homeless through prevention measures and to provide adequate shelter through rehabilitation and expansion of existing shelters.
14. To continue the orderly development of the Hackensack Meadowlands emphasizing solid waste management, the

development of DeKorte Park and mass transit needs while ensuring the environmental integrity of the 20,000 acre district.

PROGRAM CLASSIFICATIONS

01. **Housing Code Enforcement.** Inspects, registers and issues appropriate certificates of registration and occupancy for hotels, motels and multiple dwellings; encourages participation in the cooperative housing inspection program; and maintains a statewide inventory of hotels and multiple dwellings.
02. **Housing Services.** Provides services in such areas as Truth in Renting (C46:8-43), the Relocation Assistance program (C52:31B-1), the Neighborhood Preservation program (P.L. 1975, c.248 and c.249), the Balanced Housing program (Fair Housing Act of 1985, C52:27D-10), the regulation of limited dividend and non-profit housing agencies (C55:16-1 et seq.), assistance to established housing authorities (C55:14A-1) and redevelopment agencies (C40:55C-1), and administers a federally funded leased housing assistance program and the Small Cities Community Development Block Grant program. The Revolving Housing Development and Demonstration Grant program (C52:27D-59 et seq.) provides funds to public and private agencies in an attempt to prevent and eliminate blighted urban areas; introduces communities to alternate programs for low and moderate income housing; provides predevelopment assistance for renewal projects, planned unit developments and new communities, and provides funding for neighborhood preservation and multi-family rehabilitation projects. The Prevention of Homelessness program provides assistance for the homeless by providing emergency accommodations, rental assistance and interest rate subsidies to low and moderate income families for affordable housing. The Shelter Assistance program provides assistance for construction and operation of emergency shelters for the homeless.
04. **Local Government Services.** Provides assistance to local governments and authorities in developing and strengthening managerial, planning and financial competence; provides research on local government finance and other operational data.
06. **Uniform Construction Code.** Ensures that all buildings are constructed to meet uniform standards; ensures that all local construction code officials are competent through a licensing program and all pre-manufactured buildings shipped into the State conform to the code (C55:13A-1, C52:27B-119); administers the New Home Warranty program (C46:3B-1 et seq.); and enforces the Planned Real Estate Full Disclosure Act (C45:22A-1).
12. **Boarding Home Regulation and Assistance.** Provides for the health, safety and welfare of all those who reside in rooming and boarding houses in the State; promotes the growth and continued improvement of boarding homes; and ensures that all State agencies work in unison for the protection and care of the residents of rooming houses, boarding houses and residential health care facilities. Provides rental assistance to residents of boarding homes for rental payments necessitated by the construction or acquisition of life safety improvements through the Boarding House Rental Assistance Fund. This program is funded from the Casino Revenue Fund.

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- 17. **Fire Safety Program.** Provides for public education programs to inform the general public on fire prevention, coordinates volunteer emergency service organization loan funds and training for local firefighters.
- 18. **Fire Safety Inspection Program(C52:27D-192 et seq.).** Provides services under the Uniform Fire Safety Act including research and planning, fire code enforcement, National Fire Incident Reporting System, training and

technical assistance, inspection of State owned and leased buildings, licensing and warranting of fire systems installers, monitoring and compliance.

- 20. **Hackensack Meadowlands Development Commission (C13:17-1 et seq.).** Responsible for the preservation and physical development of 20,000 acres of salt water swamps, meadows and marshes in the Hackensack Meadowlands.

EVALUATION DATA

	Actual FY 1990	Actual FY 1991	Revised FY 1992	Budget Estimate FY 1993
PROGRAM DATA				
Housing Code Enforcement				
Buildings registered	102,988	102,960	102,960	102,960
Dwelling units registered	978,386	999,929	999,929	999,929
Dwelling units requiring inspection	212,690	199,986	199,986	199,986
Dwelling units inspected	100,445	79,818	106,457	199,986
Percentage of dwelling units inspected	47%	40%	53%	100%
Cost per unit inspected, State	\$24.00	\$24.00	\$24.00	\$24.00
Cost per unit inspected, local	\$27.00	\$27.00	\$27.00	\$27.00
Penalties issued	3,077	3,673	3,727	3,800
Housing Services				
Neighborhood Preservation				
Neighborhood improvement projects	41	51	51	51
Balanced housing projects	109	66	63	63
Balanced housing units	2,415	1,909	1,822	1,822
Technical assistance to non-profit housing developers	16	18	18	18
Homelessness Prevention				
Households assisted	3,089	2,417	2,400	2,400
Shelter beds funded	279	306	300	300
Relocation Assistance				
Families receiving State relocation funds	1,201	738	800	800
Relocation assistance programs approved	62	38	50	50
Complaints resolved	41	15	30	30
Local Government Services				
Managerial Competence				
Requests for Local Public Contracts Law assistance received and processed	385	392	400	400
Number of local units receiving EDP assistance	10	10	5	5
Number of EDP operations approved	25	40	40	30
Number of deferred compensation plans approved	30	39	50	40
Number of cooperative purchasing plans approved	5	7	9	11
Number of joint insurance pools approved	2	3	4	3
Number of municipalities receiving self insurance assistance	8	8	9	9
Number of municipalities approved to join existing joint insurance pools	25	20	30	45
Number of municipal clerk exams administered	68	81	90	100
Number of municipal clerk certificates issued	60	68	60	65
Research and Technical Assistance				
Registered municipal accountants, finance officers and tax collectors assisted	1,800	2,200	1,800	1,800
Number of Tax Collector certificates issued	53	54	50	55
Number of Municipal Finance Officers certificates issued	34	91	100	120
Number of annual reports distributed	1,250	1,250	1,250	1,250

COMMUNITY AFFAIRS

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41. COMMUNITY DEVELOPMENT MANAGEMENT

	Actual FY 1990	Actual FY 1991	Revised FY 1992	Budget Estimate FY 1993
Number of budget amendments reviewed	3,600	2,700	3,000	2,500
Legislative comments rendered	85	85	100	100
Single Audit Reviews conducted	115	72	80	80
Municipalities receiving Safe and Clean Neighborhoods aid	59	58	58	58
Municipalities eligible for Supplemental Safe Neighborhoods aid	480	481	481	481
Municipalities receiving Supplemental Safe Neighborhoods Aid	465	463	465	465
Supplemental Fire Services Program				
Municipalities eligible for assistance	484	481	481	481
Municipalities receiving grants	453	454	454	455
Fire districts eligible for assistance	185	185	185	185
Fire districts receiving grants	176	178	178	178
Municipalities receiving Urban Aid	48	48	50	50
Supplemental Municipal Property Tax Relief Program				
Municipalities applying for discretionary aid	—	—	387	400
Municipalities receiving discretionary aid	—	—	80	80
Municipal Revitalization Program				
Number of municipalities applying for grants	58	58	53	60
Number of municipalities receiving grants	40	40	30	30
Authority Regulation				
Authority budgets approved	200	200	207	215
Special district and other authority budgets approved	184	187	192	194
Authority project financing proposals reviewed	105	95	100	100
Authorities assisted	384	387	399	400
Registered municipal accountants and certified public accountants assisted	128	135	145	145
Number of budget amendments approved	155	151	155	160
Local Government Ethics Law				
Financial disclosure statements filed	—	30,800	30,000	30,000
Complaints filed against local officials	—	50	100	100
Local codes of ethics reviewed	—	20	40	40
Requests for advisory opinions	—	235	200	200
Uniform Construction Code				
Permits issued	7,646	6,988	7,000	7,000
Inspections	23,200	23,409	23,400	23,400
Officials licensed	3,708	4,048	4,048	4,048
Plans reviewed	528	650	650	650
State Building Unit				
Annual permits	29	26	26	26
Construction permits issued	256	323	325	325
Certificates of occupancy and approvals issued	175	231	230	230
Industrialized Buildings Unit				
Modular unit insignias issued	3,027	1,883	1,900	1,900
Mobile home add-on insignias issued	25	12	12	12
Asbestos Safety Unit				
Asbestos removals monitored	1,146	879	900	900
Asbestos control monitors authorized or reauthorized	58	61	61	61
Asbestos safety technicians certified or recertified	717	847	850	850
Continuing education and training programs offered	204	206	174	174

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	Actual FY 1990	Actual FY 1991	Revised FY 1992	Budget Estimate FY 1993
Boarding Home Regulation and Assistance				
Evaluations	2,667	2,811	1,750	1,750
Reevaluations	2,311	2,477	1,820	1,820
Closings—imminent hazard	3	7	5	5
Permanent licenses	3,675	3,675	3,675	3,675
Penalties issued	124	128	125	125
Complaints filed	369	413	400	400
Fire Safety Inspection Program				
Life hazards registered	41,369	43,854	48,245	52,000
State inspections or reinspections performed	9,284	9,719	12,100	12,100
Fire officials and inspectors certified	3,993	4,366	5,700	5,700
State owned and maintained buildings inspected or reinspected	2,111	3,223	3,700	3,700
National Fire Incident Reporting – Participating organizations	361	439	500	500
Local enforcement monitoring	14	21	111	111
PERSONNEL DATA				
Position Data				
Budgeted Positions	454	451	411	479
Housing Code Enforcement	99	98	92	109
Housing Services	57	60	60	60
Local Government Services	103	102	81	76
Uniform Construction Code	58	57	53	93
Boarding Home Regulation and Assistance	48	48	40	40
Fire Safety Program	30	32	30	30
Fire Safety Inspection Program	59	54	55	71
Positions Budgeted in Lump Sum Appropriations	58	58	58	51
Positions Supported by Appropriated Receipts	74	93	93	37
Authorized Positions—Federal	171	189	215	215
Authorized Positions—All Other	56	58	62	62
Total Positions	813	849	839	844

APPROPRIATIONS DATA
(thousands of dollars)

Year Ending June 30, 1991					Year Ending June 30, 1993				
Orig. & (S)Supple- mental	Reapp. & (R)Recpts.	Transfers & (E)Emer- gencies	Total Available	Expended	Prog. Class.	1992 Adjusted Approp.	Requested	Recom- mended	
2,531	325	-135	2,721	2,715					
4,664	178	-336	4,506	4,307					
3,365	43	121	3,529	3,451					
1,517	373	2,470	4,360	4,314					
1,350	10	2	1,362	1,343					
1,179	—	—	1,179	1,175					
2,038	1,746	-1,295	2,489	2,489					
16,644	2,675	827	20,146	19,794					
					Distribution by Program				
					01	4,367	4,367	4,367	
					02	4,280	4,445	4,280	
					04	3,222	4,125	3,552	
					06	3,643	3,643	3,643	
					12	1,303	1,303	1,303	
					17	1,304	1,227	1,227	
					18	3,079	3,156	3,156	
						21,198^(a)	22,266	21,528	

Distribution by Object

Personal Services:

84	—	—	84	84		84	84	84
11,277	—	3,646	14,923	14,923		12,679	12,679	12,679

COMMUNITY AFFAIRS

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Year Ending June 30, 1991						Year Ending June 30, 1993			
Orig. & (S) Supplemental	Reapp. & (R) Recpts.	Transfers & (B) Emergencies	Total Available	Expended	Prog. Class.	1992 Adjusted Approp.	Requested	Recommended	
					Positions Established In Lieu of Appropriated Revenue		2,249	2,249	2,249
11,361	—	3,646	15,007	15,007	Total Personal Services	15,012 ^(b)	15,012	15,012	
175	—	22	197	177	Materials and Supplies	315	306	306	
1,466	—	-215	1,251	1,182	Services Other Than Personal	1,896	1,843	1,830	
492	—	-163	329	328	Maintenance and Fixed Charges	1,103	1,038	1,038	
					Special Purpose:				
	325 ^R	-325	—	—	Control-Housing Code Enforcement	01	—	—	
340	5	—	345	345	Prevention of Homelessness	02	304	304	
	15								
40	35 ^R	—	90	90	Truth In Renting	02	40	40	
1,050	—	1	1,051	1,051	Neighborhood Preservation-Fair Housing (P.L. 1985, c.222)	02	976 ^(e)	976	
1,350	32	-1	1,381	1,285	Council on Affordable Housing	02	1,185 ^(e)	1,350	
					Local Government Ethics Program	04	—	330	
					Property Tax Law Administration	04	—	230	
					Audit Quality Assurance Program	04	—	125	
					Fiscal Response Unit - Local Government Services	04	—	205	
		25	25	25	Grant to Monmouth County for Purchase of Bayshore Right of Way	04	—	—	
	26 ^R	-26	—	—	Control-Local Government Services	04	—	—	
	245								
	128 ^R	-346	27	—	Control-Uniform Construction Code	06	—	—	
300	—	—	300	300	Local Fire Fighters' Training	18	360	500	
	308								
	1,438 ^R	-1,746	—	—	Control-Fire Safety Inspection Program	18	—	—	
3,080	2,557	-2,418	3,219	3,096	Total Special Purpose	2,865	4,060	3,335	
70	118	-45	143	4	Additions, Improvements and Equipment	7	7	7	

OTHER RELATED APPROPRIATIONS

17,279	26	714	18,019	17,666	Total Grants-in-Aid	19,216	18,990	18,990
256,830	—	7,400	264,230	249,144	Total State Aid	279,530	370,730	280,530
290,753	2,701	8,941	302,395	286,604	Total General Fund	319,944	411,986	321,048
					Total Property Tax Relief Fund - State Aid	360,000	360,000	360,000
					Total Property Tax Relief Fund	360,000	360,000	360,000

40. COMMUNITY DEVELOPMENT AND ENVIRONMENTAL MANAGEMENT

41. COMMUNITY DEVELOPMENT MANAGEMENT

Year Ending June 30, 1991					Year Ending June 30, 1993				
Orig. & Supplemental	Reapp. & (R) Recpts.	Transfers & (E) Emergencies	Total Available	Expended	Prog. Class.	1992 Adjusted Approp.	Requested	Recommended	
3,200	—	—	3,200	3,200					
					<i>Total Casino Revenue Fund – Grants-in-Aid</i>	3,200	3,200	3,200	
3,200	—	—	3,200	3,200	<i>Total Casino Revenue Fund</i>	3,200	3,200	3,200	
293,953	2,701	8,941	305,595	289,804	TOTAL STATE APPROPRIATIONS	683,144	775,186	684,248	
Federal Funds									
	1,769								
—	85,124 ^R	2	86,895	84,856	Housing Services	02	125,585	180,073	180,073
—	—	5	5	—	Fire Safety Program	17	20	20	20
—	86,893	7	86,900	84,856	Total Federal Funds		125,605	180,093	180,093
All Other Funds									
—	—	—	—	—	Housing Code Enforcement	01	—	2,140	2,140
—	17,238	—	—	—					
—	16,118 ^R	1	33,357	20,129	Housing Services	02	1,608	2,007	2,007
—	483	—	483	372	Local Government Services	04	—	—	—
—	338	—	—	—					
—	2,484 ^R	-1	2,821	2,820	Uniform Construction Code	06	4,167	6,261	6,261
—	243 ^R	—	243	243	Boarding Home Regulation and Assistance	12	—	—	—
—	154	—	154	154	Fire Safety Program	17	—	—	—
—	—	—	—	—	Fire Safety Inspection Program	18	539	2,102	2,102
—	37,058	—	37,058	23,718	Total All Other Funds		6,314	12,510	12,510
293,953	126,652	8,948	429,553	398,378	GRAND TOTAL		815,063	967,789	876,851

- Notes: (a) The 1992 appropriation has been adjusted to reflect \$3,228,000 in appropriated receipts from Housing Code Enforcement fees, \$2,186,000 in appropriated receipts from Uniform Construction Code fees and \$1,623,000 in appropriated receipts from Fire Safety Inspection fees.
- (b) The 1992 appropriation has been adjusted for the allocation of the salary program, which includes \$176,000 in appropriated receipts from Uniform Construction Code fees and \$161,000 in appropriated receipts from Fire Safety Inspection fees, and been reduced to reflect the transfer of funds to the Social Security account.
- (c) The 1992 appropriation has been adjusted to reflect the transfer of funds to the Social Security account.

LANGUAGE PROVISIONS

It is recommended that the amount hereinabove for the Housing Code Enforcement program classification be payable out of the fees and penalties derived from bureau activities. If the receipts are less than anticipated, the appropriation shall be reduced proportionately.

It is further recommended that the unexpended balance as of June 30, 1992, in the Housing Code Enforcement program classification, together with any receipts in excess of the amount anticipated, be appropriated, subject to the approval of the Director of the Division of Budget and Accounting.

It is further recommended that the amount hereinabove for the Truth in Renting account be payable out of the revenue derived from the sale of truth in renting statements, including fees, fines, and penalties. If receipts are less than the amount anticipated, the appropriation shall be reduced proportionately.

It is further recommended that any receipts in excess of the amount anticipated for Truth in Renting be appropriated.

It is further recommended that receipts from the New Jersey Housing Mortgage Finance Agency charges for the Affordable Housing Management Service to municipalities and the unexpended balance as of June 30, 1992, be appropriated for the operation of the Affordable Housing Management Service within the Division of Housing.

40. COMMUNITY DEVELOPMENT AND ENVIRONMENTAL MANAGEMENT

41. COMMUNITY DEVELOPMENT MANAGEMENT

It is further recommended that the amount hereinabove for the Council on Affordable Housing and Neighborhood Preservation-Fair Housing accounts be payable from the receipts of the portion of the realty transfer tax directed to be credited to the Neighborhood Preservation Nonlapsing Revolving Fund pursuant to section 4 of P.L. 1968, c. 49 (C46:15-8) and from the receipts of the portion of the realty transfer tax directed to be credited to the Neighborhood Preservation Nonlapsing Revolving Fund pursuant to section 4 of P.L. 1975, c. 176 (C46:15-10.1).

It is further recommended that receipts from the Division of Local Government Services be appropriated, subject to the approval of the Director of the Division of Budget and Accounting.

It is further recommended that local government authority fees for audits, expedited budget review and related fiscal services be appropriated for associated expenses, subject to the approval of the Director of the Division of Budget and Accounting.

It is further recommended that the unexpended balance as of June 30, 1992, in the Uniform Construction Code fees account, together with any receipts in excess of the amount anticipated, be appropriated for expenses of code enforcement activities, subject to the approval of the Director of the Division of Budget and Accounting.

It is further recommended that the unexpended balance as of June 30, 1992, in the Planned Real Estate Development Full Disclosure Act fees account together with any receipts in excess of the amount anticipated be appropriated, subject to the approval of the Director of the Division of Budget and Accounting.

It is further recommended that the amounts received by the Uniform Construction Code Revolving Fund attributable to that portion of the surcharge fee in excess of \$0.0006 be dedicated to the general support of the Uniform Construction Code Program, and, notwithstanding the provisions of section 2 of P.L. 1979, c. 121 (C52:27D-124.1), be available for training and non-training purposes.

It is further recommended that such sums as may be required for the registration of builders and reviewing and paying claims under the New Home Warranty and Builders Registration Act, P.L. 1977, c. 467 (C46:3B-1 et seq.) be appropriated from the Home Warranty Security Fund in accordance with section 7 of P.L. 1977, c. 467 (C46:3B-7), subject to the approval of the Director of the Division of Budget and Accounting.

It is further recommended that pursuant to section 15 of P.L. 1983, c. 530 (C55:14K-15), the Commissioner shall determine, at least annually, the eligibility of each boarding house resident for rental assistance payments; and appropriations made from the General Fund to the Boarding Home Rental Assistance Fund created pursuant to section 14 of P.L. 1983, c. 530 (C55:14K-14), may be used by the Commissioner to make payments to the Housing Finance Agency, in the form of rental assistance or otherwise, necessary to meet debt service on Housing Finance Agency life safety improvement loans.

It is further recommended that the amounts hereinabove for the Fire Safety Program and the Fire Safety Inspection Program program classifications be payable out of the fees and penalties derived from bureau activities. If the receipts are less than anticipated, the appropriations shall be reduced proportionately.

It is further recommended that the unexpended balance as of June 30, 1992, in the Fire Safety Program and the Fire Safety Inspection Program program classifications, together with any receipts in excess of the amount anticipated, be appropriated, subject to the approval of the Director of the Division of Budget and Accounting.

50. ECONOMIC PLANNING, DEVELOPMENT AND SECURITY

55. SOCIAL SERVICES PROGRAMS

OBJECTIVES

1. To promote and encourage advocacy for the aging population at the federal, State, county and municipal levels in order to ensure that the elderly will not be deprived of their rights, privileges, entitlements or benefits.
2. To continue to address the needs of New Jersey's disadvantaged population through community based organizations and agencies of local government.
3. To serve as the central permanent agency for the coordination of programs and services for the women of New Jersey, and as a planning agency for the development of new programs and services with the underlying theme of expanding both rights and opportunities for all of New Jersey's women.
4. To provide the means for local initiatives to respond to the demands for services by the State's Hispanic community.
5. To promote, advocate and insure, as a whole and in particular cases, the adequacy of the care received, and the quality of life experienced, by elderly patients, residents and clients of institutional facilities within this State.
6. To increase energy conservation and reduce the utility costs of low income households through the weatherization of single and multi-family dwellings.
7. To assure through the County Offices on Aging that congregate and in-home nutrition services are provided on a daily basis to residents aged 60 years and older with emphasis on those in greatest need.
8. To assist in providing adequate legal services to the low-income and disadvantaged citizens of New Jersey.
9. To continue to serve as an effective and visible advocate for the elderly through programs for the aging.

50. ECONOMIC PLANNING, DEVELOPMENT AND SECURITY

55. SOCIAL SERVICES PROGRAMS

- 10. To assess and respond to the recreation needs of New Jersey citizens, with special emphasis on mentally retarded and physically handicapped citizens through events such as the Special Olympics and the Tournament of Champions.
- 11. To provide assistance to elderly citizens who have been found by the court to need a guardian or conservator and to administer those services in order to provide a better quality of life for each individual represented.
- 12. To promote representation of the interests and needs of the State's low - income people in state policy deliberations on issues of relevance to them.

PROGRAM CLASSIFICATIONS

05. **Community Resources.** Provides assistance to non-profit groups, local governments, legal service agencies and other local organizations in improving the quality of life for the State's low - income population. In addition to serving as the New Jersey Office of Economic Opportunity (C52:27D-7), supports programs for disadvantaged groups, legal services, community action agencies, community development, community recreation (especially for the handicapped), the Hispanic community, and weatherization.

The State Legal Services Office provides funds for representation in civil matters for those unable to afford representation.

The Office of Hispanic Affairs provides financial and supportive services for innovative projects at the State and local level. Programs developed include special impact projects for assistance to Spanish-speaking organizations, narcotics addiction control programs, job employment programs and housing renovation projects.

Special Olympics, supported through volunteers, is a statewide program of sports training and athletic competition for mentally, physically, and learning disabled children and adults.

07. **Sports and Recreation.** Provides financial and technical assistance in physical fitness, recreation and health related

issues in order to improve the well being of the citizens of the State. State supported programs include fitness and physical education, educational programs, and special events such as clinics and conferences.

08. **Programs for the Aging.** Provides financial and technical assistance in order to develop and implement activities designed to improve the quality of life for the State's older residents. These programs are financed with both State and federal funds. The Division on Aging (C52:27D-28.1) provides funds for a wide range of comprehensive programs, including nutrition, outreach services, transportation projects, health, leisure activities and education. State aid supports the 21 County Offices on Aging.

14. **Ombudsman's Office.** The Ombudsman for the Institutionalized Elderly (C52:27G-1 et seq.) receives, investigates and resolves complaints concerning health care facilities serving the elderly, and initiates actions to secure, preserve and promote the health, safety, welfare and the civil and human rights of the institutionalized elderly. The Office reviews requests for the withdrawal or withholding of life-sustaining treatment.

15. **Women's Programs.** Serves as the central permanent agency for the coordination of programs and services for the women of New Jersey, and as a planning agency for the development of new programs and services. The Division on Women administers programs on displaced homemakers, urban women, Hispanic women, domestic violence, and child care with the underlying theme of expanding both rights and opportunities for all of New Jersey's women.

16. **Office of the Public Guardian (NJSA52:27G-20 et seq.).** Provides guardianship services for elderly adults who have been deemed by the courts to be in need of a guardian or conservator. Services include legal assistance, individualized social service plans, investigations into family/social history, and financial management, dependent on the client's personal needs.

EVALUATION DATA

PROGRAM DATA

Community Resources

	Actual FY 1990	Actual FY 1991	Revised FY 1992	Budget Estimate FY 1993
Legal services assistance to clients	9,753	9,500	10,450	10,450
Hispanic population served	35,000	96,965	102,000	107,000
Community action agencies	27	27	27	27
Persons served by Community action agencies	127,800	86,632	90,000	94,000
Handicapped recreation programs	56	56	58	60
Handicapped athletic programs	4	4	4	4
Number of handicapped athletes helped through Special Olympics programs	40,000	45,000	46,000	47,000
Number of handicapped persons served through recreation programs	8,200	8,200	8,500	8,200
Handicapped training and technical assistance provided	3,450	3,450	3,500	3,500
Units weatherized	6,643	3,890	5,443	5,500

COMMUNITY AFFAIRS

50. ECONOMIC PLANNING, DEVELOPMENT AND SECURITY 55. SOCIAL SERVICES PROGRAMS

	Actual FY 1990	Actual FY 1991	Revised FY 1992	Budget Estimate FY 1993
Sports and Recreation				
Number of Participants:				
Garden State Games	13,000	13,000	13,000	14,000
Clinics and Conferences	700	700	850	850
Senior Games	700	700	850	1,000
Programs for the Aging				
Persons (60+) receiving assistance through:				
Nutritional services	56,000	56,000	56,000	56,000
Social/Supportive services	430,000	440,000	440,000	440,000
Persons (60+) referred to other agencies	90,000	90,000	94,000	94,000
Senior Citizen Information and Referral Service	34,400	36,000	36,000	36,000
Congregate Housing Services Program				
Persons served	1,500	1,900	1,800	1,800
Site locations	68	59	57	54
Senior Health Insurance Options				
Clients served	7,200	8,000	8,250	8,250
Security Housing and Transportation				
Clients served	2,600	22,800 ^(a)	23,500 ^(a)	23,500 ^(a)
Ombudsman's Office				
Institutionalized elderly	70,000	70,000	70,080	68,697
Total number of complaints	1,851	1,851	1,851	1,851
Involving administration/staff	130	130	130	130
Involving financial concerns	90	90	90	90
Involving residential care/abuse	1,138	1,000	1,000	1,000
All other	631	631	631	631
Total number of Conroy/Peter/Farrell-type inquiries/complaints	301	301	350	355
Inquiries	830	830	840	840
Nursing homes visited	1,235	1,235	1,235	1,235
Boarding homes visited	39	39	39	39
Residential health care facilities/sheltered care visited	72	72	72	72
Cases referred to enforcement agencies	234	234	234	234
Women's Programs				
Clients served by Women's Hot Line	24,000	24,000	25,000	25,000
Displaced homemakers served by funded programs	5,500	7,000	7,000	7,000
Participants in Domestic Violence Training				
Law enforcement/Judiciary	2,000	1,000	2,000	2,000
Educators	2,000	500	250	250
Health care professionals	2,000	750	1,000	1,000
Others	4,000	3,000	2,000	2,000
Outreach to membership of statewide women's organizations	10,000	7,000	6,000	6,000
Outreach to private sector employers	1,500	1,000	1,000	1,000
Responses to resource and crisis calls	—	—	2,000	2,000
Urban women served by grant programs	1,820	3,000	3,000	3,000
Hispanic women served by grant programs	—	2,500	2,500	2,500
Clients served by Women's Domestic Violence Hotline	3,412	3,500	3,500	3,500
Office of the Public Guardian				
Number of inquiries	308	240	300	350
Number of cases handled	205	211	239	339
Number of court-appointed cases	95	98	60	95

50. ECONOMIC PLANNING, DEVELOPMENT AND SECURITY
55. SOCIAL SERVICES PROGRAMS

	Actual FY 1990	Actual FY 1991	Revised FY 1992	Budget Estimate FY 1993
PERSONNEL DATA				
Position Data				
Budgeted Positions	98	111	103	100
Community Resources	6	8	7	9
Sports and Recreation	8	5	4	5
Programs for the Aging	18	19	19	16
Ombudsman's Office	33	35	30	29
Women's Programs	18	19	17	16
Office of the Public Guardian	15	25	26	25
Positions Budgeted in Lump Sum Appropriations	19	2	2	2
Authorized Positions—Federal	92	91	89	89
Authorized Positions—All Other	9	9	6	6
Total Positions	218	213	205	197

Notes: (a) Data reflect changes in Department's information reporting systems.

APPROPRIATIONS DATA
(thousands of dollars)

Year Ending June 30, 1991					Year Ending June 30, 1993			
Orig. & (S)Supple- mental	Reapp. & (R)Recpts.	Transfers & (E)Emer- gencies	Total Available	Expended	Prog. Class.	1992 Adjusted Approp.	Requested	Recom- mended
Distribution by Program								
385	6	1	392	380	05	370	515	370
160	—	110	270	270	07	320	320	166
974	4	-32	946	900	08	949	1,130	1,028
1,182	—	-44	1,138	1,125	14	771	516	516
721	4	-27	698	676	15	757	1,032	757
956	20	-23	953	892	16	861	996	861
4,378	34	-15	4,397	4,243		4,028	4,509	3,698
Distribution by Object								
Personal Services:								
2,924	—	92	3,016	3,016		2,556	2,384	2,384
2,924	—	92	3,016	3,016		2,556 ^(a)	2,384	2,384
123	—	-30	93	75		114	100	100
650	—	-193	457	391		570	520	520
130	—	-28	102	101		101	82	82
Special Purpose:								
—	—	—	—	—	05	—	145	—
160	—	110	270	270	07	320	320	166
331	—	—	331	331	08	331	410	410
3	—	—	3	1	08	3	3	3
15	—	—	15	—	08	15	15	15
—	—	—	—	—	08	—	100	—
15	—	—	15	15	15	15	65	15
2	—	—	2	2	15	2	2	2
—	—	—	—	—	15	—	225	—

COMMUNITY AFFAIRS

50. ECONOMIC PLANNING, DEVELOPMENT AND SECURITY 55. SOCIAL SERVICES PROGRAMS

Year Ending June 30, 1991					Year Ending June 30, 1993				
Orig. & (S) Supplemental	Reapp. & (R) Recpts.	Transfers & (E) Emergencies	Total Available	Expended	Prog. Class.	1992 Adjusted Approp.	Requested	Recommended	
—	—	—	—	—	Office of the Public Guardian Mandated Services Expansion	16	—	135	—
—	3 ^R	—	3	—	Office of the Public Guardian	16	—	—	—
526	3	110	639	619	<i>Total Special Purpose</i>		686	1,420	611
25	31	34	90	41	Additions, Improvements and Equipment		1	3	1

OTHER RELATED APPROPRIATIONS

5,790	—	218	6,008	6,006	<i>Total Grants-in-Aid</i>		6,365	7,850	6,265
2,245	—	—	2,245	1,405	<i>Total State Aid</i>		2,245	2,245	2,245
12,413	34	203	12,650	11,654	<i>Total General Fund</i>		12,638	14,604	12,208
365	—	49	414	403	<i>Total Casino Revenue Fund - Direct State Services</i>		365	615	365
5,525	—	-44	5,481	5,431	<i>Total Casino Revenue Fund - Grants-in-Aid</i>		5,525	5,775	5,525
5,890	—	5	5,895	5,834	<i>Total Casino Revenue Fund</i>		5,890	6,390	5,890
18,303	34	208	18,545	17,488	TOTAL STATE APPROPRIATIONS		18,528	20,994	18,098
Federal Funds									
—	1,705	—	—	—	Community Resources	05	24,224	25,014	25,014
—	16,107 ^R	4,998	22,810	21,944	Programs for the Aging	08	31,598	31,723	31,723
—	175	—	—	—	Women's Programs	15	45	45	45
—	27,851 ^R	-1	28,025	27,988	<i>Total Federal Funds</i>		55,867	56,782	56,782
—	23	117	165	165	All Other Funds				
—	25 ^R	—	—	—	Community Resources	05	—	—	—
—	45,886	5,114	51,000	50,097	Sports and Recreation	07	—	—	—
—	250 ^R	—	250	241	Programs for the Aging	08	2,750	3,200	3,200
—	1	—	1	1	<i>Total All Other Funds</i>		2,750	3,200	3,200
—	118	1	2,717	2,702	GRAND TOTAL		77,145	80,976	78,080
—	2,598 ^R	—	—	—					
—	2,967	1	2,968	2,944					
18,303	48,887	5,323	72,513	70,529					

Notes: (a) The 1992 appropriation has been adjusted for the allocation of the salary program and been reduced to reflect the transfer of funds to the Social Security account.

LANGUAGE PROVISIONS

It is recommended that in addition to the amount hereinabove for the Ombudsman's office, there be appropriated, subject to the approval of the Director of the Division of Budget and Accounting, additional sums as may be required, if any, equal to the difference between \$543,000 and the amount of federal funds received, whereby the total funds available to the office equals \$1,059,000.

It is further recommended that receipts from the Office of the Public Guardian be appropriated.

70. GOVERNMENT DIRECTION, MANAGEMENT AND CONTROL
76. MANAGEMENT AND ADMINISTRATION

OBJECTIVES

1. To maximize efficiency in all departmental operating programs and to maintain and continue to improve budgeting and accounting, personnel, grant policy and procedures, operational analysis, office automation, data processing, public information and both the State and Federal legislative review subsystems.
2. To enhance the delivery of services to local governments and constituent groups by evaluating the impact of changing Federal and State aid systems and by initiating and advocating priority legislation and other actions in their best interest.
3. To maintain an effective affirmative action policy.

4. To continue to undertake needed special research studies for the Governor, the Commissioner, the Legislature and local governments.

PROGRAM CLASSIFICATIONS

99. **Management and Administrative Services.** Provides, through the office of the Commissioner, executive and management leadership for the Department and provides staff services for grant coordination and management, fiscal control, data processing, personnel, public information, management services, legislative review and intergovernmental relations. In addition, the Department (C52:27D et seq.) provides assistance in improving the management, financial and planning capability of New Jersey's 567 municipalities and 21 counties.

EVALUATION DATA

	Actual FY 1990	Actual FY 1991	Revised FY 1992	Budget Estimate FY 1993
PERSONNEL DATA				
Affirmative Action Data				
Male Minority	68	68	67	67
Male Minority %	6.8	6.7	6.9	6.9
Female Minority	172	184	197	197
Female Minority %	17.2	18.2	20.5	20.5
Total Minority	240	252	264	264
Total Minority %	24.0	24.9	27.4	27.4
Position Data				
Budgeted Positions	100	103	71	71
Positions Budgeted in Lump Sum Appropriations	6	—	—	—
Authorized Positions—All Other	10	11	11	11
Total Positions	116	114	82	82

APPROPRIATIONS DATA
(thousands of dollars)

Year Ending June 30, 1991					Year Ending June 30, 1993			
Orig. & Supplemental ^(S)	Reapp. & Recpts. ^(R)	Transfers & Emergencies ^(E)	Total Available	Expended	Prog. Class.	1992 Adjusted Approp.	Requested	Recommended
3,019	14	6	3,039	2,987	Distribution by Program			
					99	3,039	3,214	3,019
3,019	14	6	3,039	2,987		3,039	3,214	3,019
					Distribution by Object			
					Personal Services:			
2,380	—	33	2,413	2,413		2,453	2,453	2,453
2,380	—	33	2,413	2,413		2,453^(a)	2,453	2,453
25	—	26	51	47		17	17	13
489	—	-27	462	428		445	445	444
63	—	-27	36	36		63	63	48

COMMUNITY AFFAIRS

70. GOVERNMENT DIRECTION, MANAGEMENT AND CONTROL 76. MANAGEMENT AND ADMINISTRATION

Year Ending June 30, 1991					Year Ending June 30, 1993			
Orig. & (S) Supplemental	Reapp. & (R) Recpts.	Transfers & (E) Emergencies	Total Available	Expended	Prog. Class.	1992 Adjusted Approp.	Requested	Recommended
60	—	—	60	60				
—	—	—	—	—				
60	—	—	60	60				
2	14	1	17	3				
					OTHER RELATED APPROPRIATIONS			
2,874	—	—	2,874	2,873				
5,893	14	6	5,913	5,860				
—	444	688	1,132	1,021				
—	444	688	1,132	1,021				
5,893	458	694	7,045	6,881				
					Special Purpose:			
					Affirmative Action and Equal Employment Opportunity			
					99	60	60	60
					Strengthen Central Fiscal Management and Control			
					99	—	175	—
					<i>Total Special Purpose</i>			
						60	235	60
					Additions, Improvements and Equipment			
						1	1	1

Notes: (a) The 1992 appropriation has been adjusted for the allocation of the salary program and been reduced to reflect the transfer of funds to the Social Security account.

24,041	2,723	818	27,582	27,024	Total Appropriation, Department of Community Affairs	28,265	29,989	28,245
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