



82. DEPARTMENT OF THE TREASURY  
70. GOVERNMENT DIRECTION, MANAGEMENT AND CONTROL  
72. GOVERNMENTAL REVIEW AND OVERSIGHT

**OBJECTIVES**

1. Prepare a preliminary State Development and Redevelopment Plan, issue annual status reports and publish current estimates and forecasts of population, employment, housing and land needs.
2. To assist the Governor's Employee Relations Policy Council in all matters regarding relations between the State and its employees.
3. To plan for, formulate and monitor the annual State Budget.
4. To assure financial responsibility and accountability and provide current, relevant financial information for management and the public.
5. To assure the effectiveness of technology throughout State government.

Program Classifications

02. Office of State Planning (NJSA 52:18A-201) Assists and supports the State Planning Commission to ensure that its responsibilities and duties are fulfilled.
03. Employee Relations and Collective Negotiations (Executive Order No. 4, 1970)—Staff assistance is provided to the Governor and his decisions are implemented concerning employee relations. Through the Governor's Employee Relations Policy Council, assistance in the development of overall policy and execution of policies is provided. Negotiations with unions and other representatives of State employees are conducted. Agencies are assisted and advised concerning employee relations activities.
05. Budgeting, Planning and Control (NJSA 52:27B-12)—Coordinate the annual agency-based planning process, identify and project trends impacting on the demand for services, to provide information and planning support for the process of allocating available financial and human resources, and to evaluate strategic and long-term issues arising from the demand for the ability to provide services.

Plan for the most beneficial use of fiscal resources to meet the needs of the citizens of New Jersey within the policy framework set by the Governor in the immediate budget year. Continuous studies of State fiscal requirements are conducted by the Office. Based on these studies and on official requests for appropriations by State departments, determines the necessity and advisability of budget requests and formulates the annual budget submitted by the Governor to the Legislature. Evaluation of effectiveness and need for carrying out State programs is an on-going budget activity. Reviewing legislation for its fiscal impact are additional activities. Develops and reviews State agency responses on proposed Federal legislation and regulations to ensure that the broad State interest and fiscal policy is taken into account. Provides also for capital and development planning, evaluation of capital construction projects, research into financing of capital facilities and project review relative to coordinating Federally financed construction projects for State, local and private agencies. An internal audit unit is engaged in developing procedures, revising accounting systems, and enhancing accounting controls and monitoring financial activities of various State agencies.

07. Accounting and Financial Reporting (NJSA52:27B-33)—Provides for the receipt, processing, recording and reporting of all financial data of the State's various funds, in accordance with existing statutes and generally accepted accounting principles. All financial transactions and requests for payment are reviewed for propriety before entry into the computerized accounting system, from which official State monthly and annual fiscal reports are prepared. Bank accounts are reconciled with the accounting system. Also includes the Payroll unit, which is responsible for assuring that State employees are paid accurately and on a timely basis.
08. Management of Technology—Provides consulting services in management sciences to assure the effectiveness of new technologies in administration of State Government. Services include: needs analysis; capacity planning; communications and networking advice; organizational analysis and design; productivity studies; and office automation services and improvement of internal operations and procedures, program analysis and assisting agencies in management methods and administration.

	Actual FY 1985	Actual FY 1986	Revised FY 1987	Budget Estimate FY 1988
<b>EVALUATION DATA</b>				
Fiscal notes processed.....	463	676	800	800
Checks issued.....	8,732,096	9,867,586	10,000,000	10,000,000
Revenue items processed.....	265,660	276,091	265,000	229,500

**POSITION DATA**

Budgeted Positions.....	353	340	394	428
Office of State Planning.....	-----	-----	-----	30
Employee Relations and Collective Negotiations.....	16	16	16	16
Budgeting, Planning and Control.....	124	131	131	122
Accounting and Financial Reporting.....	158	150	204	215
Management of Technology.....	55	43	43	45
Positions Budgeted in Lump Sum Appropriation.....	-----	54	34	-----
Total Positions.....	353	394	428	428

82. DEPARTMENT OF THE TREASURY--Continued  
 70 GOVERNMENT DIRECTION, MANAGEMENT AND CONTROL  
 72. GOVERNMENTAL REVIEW AND OVERSIGHT

APPROPRIATION DATA (amounts expressed in thousands)

Year Ending June 30, 1986					Year Ending June 30, 1988				
Orig. & (S) Supplemental	Reapp. & (R) Rec	Transfers (E) Emergencies	Total Available	Expended	PROGRAM CLASSIFICATIONS	Ref Key	1987 Adjusted Approp	Requested	Recommended
750	---	---	750	20	Office of State Planning	02	500	1,607	1,607
546	3	41	590	582	Employee Relations and Collective Negotiations	03	607	607	607
4,646	5	1,225	5,876	5,838	Budgeting, Planning and Control	05	6,224	6,433	6,433
6,527	607	919	8,053	8,046	Accounting and Financial Reporting	07	8,725	10,633	10,633
1,954	1	136	2,091	2,089	Management of Technology	08	2,344	2,417	2,317
14,423	616	2,321	17,360	16,575	Total Appropriation		18,400	21,697	21,597
<u>Distribution by Object</u>									
Personal Services--									
8,513	---	1,762	10,275	10,275	Salaries and wages		10,715	11,338	11,238
---	---	---	---	---	Positions established from lump sum appropriation		---	1,040	1,040
---	---	---	---	---	Positions converted		1,113	104	104
8,513	---	1,762	10,275	10,275	Total Personal Services		11,828(a)	12,482	12,382
285	---	108	393	388	Materials and Supplies		335	456	456
4,803	---	692	5,495	5,459	Services Other Than Personal		5,221	7,409	7,409
72	---	7	79	78	Maintenance and Fixed Charges		86	146	146
Special Purpose--									
---	---	25	25	25	Employee relations and collective negotiation/CWA joint training program	03	---	---	---
750 S	---	---	750	20	Control-State Planning	02	---	---	---
---	545 R	-538	7	---	Control	07	---	---	---
---	---	28	28	27	Compensation awards		---	---	---
750	545	-485	810	72	Total Special Purpose		---	---	---
---	71	237	308	303	Additions, Improvements and Equipment		930	1,204	1,204
<u>OTHER RELATED APPROPRIATIONS</u>									
All Other Funds									
---	{ 7,292 } { 6,278 R }	-1,538	12,032	2,000	Accounting and Financial Reporting	07	---	---	---
---	13,570	-1,538	12,032	2,000	Total All Other Funds		---	---	---
14,423	14,186	783	29,392	18,575	Grand Total		18,400	21,697	21,597

It is recommended that such sums as may be necessary for administrative expenses incurred in processing Federal benefit payments be appropriated from such sums as may be received or receivable for this purpose.

(a) The 1987 appropriation has been adjusted for the allocation of the salary program.

(b) Appropriation of \$500,000 distributed to applicable operating accounts.

82. DEPARTMENT OF THE TREASURY--Continued  
 70. GOVERNMENT DIRECTION, MANAGEMENT AND CONTROL  
 73. FINANCIAL ADMINISTRATION

OBJECTIVES

1. To administer the tax laws of the State so that all properly due taxes are collected.
2. To maximize revenues from the State lottery and minimize illegal organized gambling.
3. To invest and reinvest funds of the various State agencies and pension funds as effectively as possible.
4. To insure that legalized gambling in New Jersey maintains the highest standard of integrity and serves as an effective method for rebuilding and developing existing facilities in Atlantic City, in order to provide a meaningful and permanent contribution to the resort, convention, and tourist industry of New Jersey.
5. To manage the cash debt and unclaimed property in the State as effectively as possible.

Program Classifications

13. Special Procedures and Investigations (NJSA 54:1-2)--Provides services involving bankruptcies, judgments, bulk sales, liens, levies, seizures, proclamations and reinstatements; investigates tax related matters having criminal and/or civil potential; provides tax counsellor support to all activities within the Division and liaison with the Attorney General's Office; renders taxpayer service to the public.
14. Tax Audit Services (NJSA 54:1-2)--Audits tax returns and taxpaying entities; performs office and field audits; prepares tax refunds, certificates of tax lien search and certificates of tax lien release; holds taxpayer hearings and conferences; provides research and statistics for administration of the Transfer Inheritance Tax.
15. Processing and Administration (NJSA 54:1-2)--Services include general administration, tax return processing, payment and accounting records, issuance of licenses and administration of local property and public utility functions.
16. Administration of State Lottery (NJSA 5:9-1)--Daily and weekly lotteries are conducted. Lottery programs are continually reviewed so that State revenues are maximized.
18. Financial Management--The mission of the Office of Financial Management is to maximize the value of the State's financial assets and minimize the size and duration of its financial liabilities by managing the State's revenue and general obligation debt, equipment financing, its General Fund cash balances, its bookkeeping operations related to finance, by administering collections and custody of unclaimed property, and by facilitating collection of non-tax accounts receivable. The Office maintains permanent records of State, authority, and local government debt and unclaimed property collections. The Office is also assigned the responsibility for establishing a central debt collection unit to materially improve the performance of State departments and agencies in collecting debts due the State.
19. Management of State Investments (NJSA 52:18A-79)--Activities involve investment and reinvestment of State funds, including the various State pension funds, the State Disability Benefits Fund, the General Investment Fund, and the State of New Jersey Cash Management Fund, together with the control of principal proceeds and interest receipts. Detailed reports of operations are published monthly and an annual report is presented to the Governor and Legislature. Investment functions are provided to other State agencies involving investment accounts.
25. Administration of Casino Gambling (NJSA 5:12-1)--The Casino Control Commission is responsible for the collection of all license fees and taxes imposed by the Act. It promulgates regulations and carries on a continuous study of existing and developing methods to control the casino gaming and casino source industries, prevents the material involvement of undesirable persons in casino gaming, conducts hearings pertaining to Civil Violations of the Act or its regulations and levies and collects all penalties appropriate thereto.

	Actual FY 1985	Actual FY 1986	Budgeted FY 1987	Budget Estimate FY 1988
<b>EVALUATION DATA</b>				
<b>Special Procedures and Investigations</b>				
<b>Special Procedures</b>				
Bankruptcy.....	2,129	972	1,000	1,000
Bulk sales.....	2,005	2,638	2,700	2,800
Liens, levies and seizures.....	2,106	1,939	2,500	3,000
Judgments.....	3,769	3,875	4,300	4,500
Deferred payment control.....	519	445	680	750
<b>Investigations</b>				
Field assignments completed.....	15,786	36,041	36,000	36,000
Tax Evasion Task Force - cases closed.....	-----	162	170	179
Motor Fuels.....	2,496	2,392	2,500	2,500
<b>Tax Counselor</b>				
Legal actions.....	22,791	34,794	25,700	26,500
Tax service cases.....	188,068	695,705	175,000	185,000
<b>Tax Audit Services</b>				
<b>Audit Selection</b>				
Audit selections.....	11,809	15,865	22,000	15,000
Subjectivity accounts.....	8,977	17,132	20,000	21,000
<b>Review</b>				
Hearings.....	1,338	1,029	1,000	1,300
Tax appeals.....	192	209	200	200

82. DEPARTMENT OF THE TREASURY--Continued  
 70. GOVERNMENT DIRECTION, MANAGEMENT AND CONTROL  
 73. FINANCIAL ADMINISTRATION

	Actual FY 1985	Actual FY 1986	Budgeted FY 1987	Budget Estimate FY 1988
<b>Office Audit</b>				
Proclamations.....	9,388	13,476	20,000	20,000
Reinstatements.....	2,015	1,788	2,700	2,700
Audits completed.....	27,469	26,562	20,000	20,000
<b>Field Audit</b>				
Regular audits.....	2,875	2,882	3,650	3,800
Special audits.....	260	330	350	350
Utility Excise Tax.....	-----	4	6	10
<b>Refund Branch</b>				
Refunds Processed				
Regular.....	84,034	156,237	133,000	110,000
Income tax.....	1,954,027	2,033,493	2,600,000	2,600,000
<b>Research and Statistics</b>				
Reports issued.....	84	90	75	82
<b>Inheritance Tax</b>				
Audits completed.....	38,930	32,014	43,000	35,000
Delinquent cases.....	916	1,507	1,625	1,325
Safe deposit box inventory.....	12,245	12,372	13,500	13,500
Assessments billed.....	30,800	24,483	17,000	14,000
Tax waivers issued.....	105,718	91,223	107,000	87,500
<b>Processing and Administration</b>				
Processing Branch				
Returns and Reports				
Regular.....	1,856,096	1,879,239	1,895,000	1,875,000
Deposit Processing				
Checks processed.....	1,400,000	1,412,161	1,425,000	1,400,000
Licenses Issued				
Cigarette tax.....	44,189	41,151	45,750	46,000
Motor fuels tax.....	13,863	9,576	13,500	13,500
Registrations.....	53,694	55,948	65,000	65,000
Local Property Tax				
Assistance to assessors.....	18,119	12,736	20,000	20,000
Appraisals made and reviewed.....	176	125	260	200
Systems and Methods				
Studies conducted.....	30	30	30	30
Gross Income Tax/Homestead Rebate Returns				
Gross income tax.....	6,372,012	6,775,139	6,350,000	6,850,000
Homestead rebates.....	1,525,000	1,600,000	1,600,000	1,600,000
<b>Management of State Investments</b>				
Book value of investments as of 6/30 (million).....	\$14,912	\$16,973	\$19,900	\$22,700
Net investment earnings, cash basis (million).....	\$1,134	1,221	1,400	1,600
Effective interest on holdings.....	8.14%	7.39%	7.3%	7.2%
Transactions.....	31,598	35,614	39,500	43,000
Funds managed.....	99	107	110	115

**POSITION DATA**

	1,520	1,511	1,516	1,520
Budgeted Positions.....	1,520	1,511	1,516	1,520
Special Procedures and Investigations.....	371	358	358	336
Tax Audit Services.....	647	609	609	621
Processing and Administration.....	440	430	430	432
Financial Management.....	-----	40	45	57
Management of State Investments.....	62	74	74	74
Positions Budgeted in Lump Sum Appropriation.....	-----	-----	3	-----
Total Positions.....	1,520	1,511	1,519	1,520

**APPROPRIATION DATA (amounts expressed in thousands)**

-----Year Ending June 30, 1986-----					Year Ending -----June 30, 1988-----				
Orig. & (S)Supple- mental	Reapp. & (R)Rec	Transfers (E) Emer- gencies	Total Available	Expended	PROGRAM CLASSIFICATIONS	Ref Key	1987 Adjusted Approp	Requested	Recom- mended
8,341	1,003	621	9,965	8,130	Special Procedures and Investigations	13	9,610	9,109	8,909
15,049	120	1,380	16,549	16,138	Tax Audit Services	14	17,315	18,033	18,033
13,370	27	3,658	17,055	15,500	Processing and Administration	15	16,605	16,589	16,589
966	300	720	1,986	1,631	Financial Management	18	1,405	1,632	1,559
2,021	82	257	2,360	2,273	Management of State Investments	19	2,268	2,668	2,668
39,747	1,532	6,636	47,915	43,672	Total Appropriation		47,203	48,031	47,758

82. DEPARTMENT OF THE TREASURY--Continued  
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73. FINANCIAL ADMINISTRATION

Year Ending June 30, 1986					Year Ending June 30, 1988				
Orig. & (S) Supplemental	Reapp. & (R) Rec	Transfers (E) Emergencies	Total Available	Expended	Ref Key	1987 Adjusted Approp	Requested	Recommended	
27,882	---	1,548	29,430	29,429					
---	---	---	---	---					
---	---	---	---	---					
27,882	---	1,548	29,430	29,429		32,598	33,061	32,788	
1,130	---	-74	1,056	1,050		92	95	95	
8,320	17	3,144	11,481	11,004		54	54	54	
893	---	-53	840	833		---	74	74	
108	---	---	108	83					
500	---	---	500	491	14	---	---	---	
6	---	---	6	6	14	---	---	---	
50	---	---	50	---	15	6	---	---	
---	---	---	---	---	15	---	---	---	
225 S	---	-211	14	13	15	30	---	---	
---	---	---	---	---	15	---	---	---	
---	300 R	-300	---	---	18	---	---	---	
---	42 R	-42	---	---	18	---	---	---	
64	---	10	74	61	19	92	96	96	
953	342	-543	752	654		128	96	96	
569	1,173	2,614	4,356	702		2,144	2,233	2,233	
6,500	---	-6,498	2	---		2,000	10,000	10,000	
46,247	1,532	138	47,917	43,672		49,203	58,031	57,758	
24,055	---	---	24,055	23,819		27,980	29,176	29,176	
19,374	---	---	19,374	18,837		21,051	23,900	23,900	
89,676	1,532	138	91,346	86,328		98,234	111,107	110,834	
---	20,322	---	20,322	18,859		22,945	23,995	23,995	
---	20,322	---	20,322	18,859		22,945	23,995	23,995	
89,676	21,854	138	111,668	105,187		121,179	135,102	134,829	

It is recommended that, so much of the receipts derived from the sale of confiscated equipment, materials and supplies under the "Cigarette Tax Act," P.L. 1948, c. 65 (C:54:40A-1), as may be necessary for confiscation, storage, disposal and other related expenses thereof, be appropriated.

It is further recommended that upon certification of the Director of the Division of Taxation, the State Treasurer pay, upon warrants of the Director of the Division of Budget and Accounting, such claims for refund as may be necessary under the provisions of Title 54, as amended and supplemented.

It is further recommended that, notwithstanding the provisions of P.L. 1985, c. 533, an amount not to exceed \$650,000 be appropriated from and shall be charged to the clean communities account for the purpose of collecting the tax on litter generating products; provided however that the expenditure be subject to the approval of the Director of the Division of Budget and Accounting.

It is further recommended that there be appropriated, out of the State Lottery Fund such sums as may be necessary for costs required to implement the "State Lottery Law," P.L. 1970, c. 13 (C. 5:9-1 et seq.) and for payment for commissions, prizes and expenses of developing games pursuant to Section 7 of P.L. 1970, c. 13, (c. 5:9-7).

82. DEPARTMENT OF THE TREASURY--Continued  
70. GOVERNMENT DIRECTION, MANAGEMENT AND CONTROL  
73. FINANCIAL ADMINISTRATION

It is further recommended that there be appropriated, out of receipts derived from service fees billed to authorities for the handling of investment transactions, such sums as may be necessary to administer the above investment activity.

It is further recommended that there be appropriated, out of receipts derived from the investments of State funds, such sums as may be necessary for bank service charges, custodial costs, mortgage servicing fees and advertising bank balances under Section 1 of P.L. 1956, c. 174 (C.52:18-16.1).

It is further recommended that there be appropriated, out of revenues derived from escheated property under the various escheat acts, such sums as may be necessary to administer such acts and such sums as may be required for refunds.

It is further recommended that there be appropriated from the investment earnings of general obligation bond proceeds, such sums as may be necessary for the payment of debt service administrative costs.

It is further recommended that such sums as may be necessary for payment of expenses incurred by issuing officials appointed under the several bond acts of the State be appropriated for the purposes and from the sources defined in said acts.

- (a) The 1987 appropriation has been adjusted for the allocation of the salary program.
- (b) Distribution of \$108,000 to applicable operating accounts.
- (c) Distribution of \$92,000 to applicable operating accounts.

70. GOVERNMENT DIRECTION, MANAGEMENT AND CONTROL  
74. GENERAL GOVERNMENT SERVICES

**OBJECTIVES**

- 1. To centralize control of all press and public relations services.
- 2. To provide a means for State, local and county governments and school districts to effect economy by purchasing against State contracts through cooperative purchasing; to coordinate on a Statewide basis, the assembling, distribution and sale of State-owned surplus personal property; to warehouse commodities by purchasing in large volume shipments making goods available on request at the lowest possible prices; to provide a mail/processing delivery system at minimum cost.
- 3. To provide maintenance for the preservation and protection of the buildings in the Capitol Complex.
- 4. To provide for centralized management of the rental and lease of real property, management of the fire and casualty insurance program, disposal of surplus State real property and purchase of real property, and effective management of employee housing.
- 5. To plan, program, design and supervise the construction of buildings and facilities for the various State agencies.
- 6. To administer all employee benefit programs at minimum cost.
- 7. To operate a central motor pool fleet at the lowest possible cost and provide State agencies with safe operating vehicles.
- 8. To provide printing services to agencies of the Department of the Treasury.
- 9. To provide food service in the State House Complex cafeterias and Transportation cafeteria.
- 10. To provide risk management, loss prevention and claims services to all State agencies.

**Program Classifications**

- 04. Public Information Services--Executive Order No. 30 dated January 14, 1976, centralized all press and public relations services of the various departments of State government.
- 09. Purchasing and Inventory Management (NJSA 52:18A-3)--The Purchase Bureau administers a centralized State purchasing system, including the setting of purchasing standards and specifications; maintains a centralized distribution center to permit bulk purchases for all State departments; performs testing and inspection functions; supervises the disposition of State surplus property, the inspection of vending machines and their products, the collection of vending machine proceeds and makes available to counties, school districts and municipalities, through cooperative purchasing, all contracts entered into for the procurement of materials, supplies and equipment. Encompasses the administration of central fleet management and functions related to the administration of parking areas and plans for future needs, and contracts major lease/purchase arrangements thru the Master Lease Program; operates the State Capitol Post Office.
- 10. Physical Plant Operation and Maintenance (NJSA 52:18A-3)--The Capital Services Bureau provides, in the Trenton area, full maintenance services for various State-owned buildings, including the State Records Storage Center, full maintenance for the Richard J. Hughes Justice Complex and those buildings currently under construction or recently completed, including the Environmental Protection, Commerce, and General Office buildings; and partial maintenance for other leased buildings; plus renovation and alteration services.
- 11. Other Property Management Services (NJSA 52:18A-3)--The Bureau of Real Estate is charged with meeting and securing all office, warehouse and other State space requirements.

82. DEPARTMENT OF THE TREASURY--Continued  
70. GOVERNMENT DIRECTION, MANAGEMENT AND CONTROL  
74. GENERAL GOVERNMENT SERVICES

12. Construction Management Services (NUSA 52:18A)--Accomplishes all architectural and engineering design and construction supervision of new facilities, as well as the renovation and rehabilitation of existing facilities; provides technical advice and assistance to all State agencies in preliminary planning, programming, design, layout and cost estimating; administers construction and professional service contracts associated with building programs; provides for field supervision on State construction projects; insures that all building programs are completed, in accordance with the pre-determined goals and objectives of the State agencies within established budgets; carries out all related contract administration services, including the processing of change orders, the inspection of construction for code compliance, pre-qualification of contractors, public advertising, awarding of bids, processing of invoices and payments to contractors; prepares and maintains central contract files and all other records, including plans and specifications.
21. Management of Employee Benefits Programs (NUSA 52:18A-95)--Eligibility determinations are made for those who are required or optionally permitted to participate in the benefit programs. Certification of membership, of rates involving employer and employee contributions and the proper designation of beneficiaries for the several benefit schedules are provided.
- Monies are accounted for in individual accounts of members, and to the credit of the several systems in the general and subsidiary ledgers. A complete and proper accounting of all disbursements to eligible employers and employees and their beneficiaries is provided.
24. Real Property Management--Disposal of surplus real property and purchase of all real property (exclusive of Department of Transportation highway and public transportation requirements and Department of Environmental Protection "Green Acres" and water supply acquisitions) is a responsibility of the Bureau of Real Property Management; also, encompasses management of employee housing.
37. Risk Management--Operates to reduce the adverse impact of catastrophic pure loss on State operations and budgets through a combination of risk management and loss prevention techniques. It administers claims against the State and its employees under Title 59, Tort Claims Act; R.S. 34 Workers Compensation statute and various Federal statutes and laws. Risk Management also administers claims on behalf of the State against others responsible for damage to the State, its employees and property.
40. Office of Telecommunications and Information Systems (OTIS)--Pursuant to Executive Order No.84, dated October 17,1984, the Office of Telecommunications and Information Systems was established within the Department of the Treasury to effect the consolidation and coordination of the information processing activities of the Executive Branch.
- The Office of Telecommunications and Information Systems has operational responsibility for five data clusters (John Fitch, Parkway, Barracks, Quakerbridge and River Road) and is in the process of developing an integrated communications network capable of carrying data, voice and image transmissions.
41. State Central Motor Pool (Executive Order No. 2, 1962)--Maintains and operates central facilities for the repair and storage of State-owned motor vehicles. The pool has legal ownership of the vehicles and prescribes rules for the efficient and economical operation of the fleet. Since the pool is self-supporting, rental fees based on usage are billed to the using State agencies. The revenues collected are then used to purchase replacement vehicles and also cover all costs of the pool operation.
- 43, 62. Other Central Support Services (NUSA 52:27B-6)--The Treasury Print Shop operates as a revolving fund, with costs of labor and materials reimbursed by various agencies within the Department of the Treasury, the Office of the Chief Executive, the Legislature, Department of State and Department of Civil Service. State cafeterias are operated on a receipt basis as dedicated funds.
63. Travel Services--To provide all State agencies and departments with the most timely and cost effective travel arrangements consistent with the State Travel Regulations.

	Actual FY 1985	Actual FY 1986	Budgeted FY 1987	Budget Estimate FY 1988
<b>EVALUATION DATA</b>				
<b>Purchasing and Inventory Management</b>				
Vendor purchases.....	\$703,000,734	\$863,496,616	\$875,000,000	\$890,000,000
Term Contracts.....	3,645	3,521	3,600	3,600
<b>Physical Plant Operation and Maintenance</b>				
Building space maintained (square feet).....	2,947,308	2,584,740	2,969,740	3,780,110
<b>Other Property Management Services</b>				
Leased facilities.....	600	591	622	636
Area in square feet.....	6,500,000	6,692,161	6,800,000	7,000,000
<b>Management of Employee Benefits Programs</b>				
<b>Membership, All Funds</b>				
Added.....	36,188	47,737	48,214	48,696
Removed.....	31,036	36,357	36,721	37,088
Ending balance.....	337,359	348,739	360,232	371,840
<b>Beneficiaries, All Funds</b>				
Added.....	7,530	7,748	8,097	8,461
Removed.....	3,119	3,135	3,276	3,423
Ending balance.....	95,434	100,047	104,868	109,906
<b>Loans</b>				
Number.....	88,192	95,300	96,253	97,216
Loans (thousands).....	\$188,676	\$214,716	\$221,157	\$227,792
Assets, all funds (thousands).....	\$12,664,841	\$14,761,316	\$16,237,448	\$17,861,192
Pension payments (thousands).....	\$669,807	\$738,975	\$798,093	\$861,940
Lump sum death benefit payments (thousands).....	\$81,266	\$77,556	\$81,434	\$85,505
<b>Membership, Other Systems</b>				
Supplemental annuity.....	7,770	7,335	7,042	6,760
Health benefits.....	270,050	278,095	282,266	286,500
Social security.....	435,100	441,500	437,085	432,714
State employee drug plan.....	84,880	86,938	87,807	88,685
State employee dental plan.....	51,809	56,760	59,030	61,392



82. DEPARTMENT OF THE TREASURY--Continued  
 70. GOVERNMENT DIRECTION, MANAGEMENT AND CONTROL  
 74. GENERAL GOVERNMENT SERVICES

	Actual FY 1985	Actual FY 1986	Budgeted FY 1987	Budget Estimate FY 1988
<b>POSITION DATA</b>				
Budgeted Positions.....	1,009	1,030	1,296	1,385
Purchasing and Inventory Management.....	124	123	123	156
Physical Plant Operation and Maintenance.....	304	313	574	496
Other Property Management Services.....	23	23	23	38
Construction Management Services.....	125	125	125	217
Management of Employee Benefits Programs.....	375	378	383	392
Real Property Management.....	---	11	11	12
Risk Management Services.....	58	57	57	74
Positions Budgeted in Lump Sum Appropriation.....	140	337	52	40
Total positions.....	1,149	1,367	1,348	1,425

APPROPRIATION DATA (amounts expressed in thousands)

-----Year Ending June 30, 1986-----					-----Year Ending June 30, 1988-----				
Orig. & (S)Supple- mental	Reapp. & (R)Rec	Transfers (E) Emer- gencies	Total Available	Expended	PROGRAM CLASSIFICATIONS	Ref Key	1987 Adjusted Approp	Requested	Recom- mended
4,158	103	735	4,996	4,338	Purchasing and Inventory Management	09	4,478	5,831	5,779
20,327	30	-2,367	17,990	17,824	Physical Plant Operation and Maintenance	10	23,773	28,099	27,719
679	1	66	746	744	Other Property Management Services	11	781	1,180	1,180
3,966	12	320	4,298	4,290	Construction Management Services	12	4,947	7,766	7,616
11,815	3	6,188	18,006	17,815	Management of Employee Benefits Programs	21	19,622	19,256	19,256
361	---	2	363	352	Real Property Management	24	382	382	382
1,117	---	46	1,163	1,158	Risk Management	37	1,539	2,448	2,403
---	11,076	-1	11,075	5,017	Office of Telecommunications and Information Systems	40	10,000	6,000	6,000
42,423	11,225	4,989	58,637	51,538	Total Appropriation		65,522(a)	70,962	70,335
<u>Distribution by Object</u>									
19,890	---	3,332	23,222	23,216	Personal Services--				
---	---	---	---	---	Salaries and wages		25,307	27,068	26,441
---	---	---	---	---	Positions established from lump sum appropriation		2,718	---	---
---	---	---	---	---	Positions transferred from other statewide programs/institutions		39	---	---
---	---	---	---	---	Positions converted		121	3,634	3,634
---	---	51	51	51	New positions		365	345	345
---	---	---	---	---	Employee benefits		---	---	---
19,890	---	3,383	23,273	23,267	Total Personal Services		28,550(b)	31,047	30,420
6,003	---	2,596	8,599	8,580	Materials and Supplies		6,480	6,814	6,814
5,562	94	6,752	12,408	11,950	Services Other Than Personal		11,746 114 S	11,880	11,880
546	---	366	912	899	Maintenance and Fixed Charges		623	1,163	1,163
70	---	---	70	---	Special Purpose--				
200	---	-75	125	---	Gubernatorial transition-Governor	09	---	---	---
---	---	75	75	75	Gubernatorial transition-Governor-elect	09	---	---	---
450	---	-40	410	317	Gubernatorial Inaugural Commission	09	---	---	---
4,900	---	-4,708	192	192	Life safety improvements, electrical compliance and deferred maintenance	10	---	---	---
3,500	---	-3,449	51	51	Justice complex services	10	3,308	4,529	4,529
400	---	---	400	400	Other Capitol building services	10	3,861	6,987	6,987
324 S	---	-324	---	---	Lease compliance	10	33	---	---
					Post Office Annex building services	10	---	---	---

82. DEPARTMENT OF THE TREASURY--Continued  
70. GOVERNMENT DIRECTION, MANAGEMENT AND CONTROL  
74. GENERAL GOVERNMENT SERVICES

Year Ending June 30, 1986					Year Ending June 30, 1988			
Orig. & (S) Supplemental	Reapp. & (R) Rec	Transfers (E) Emergencies	Total Available	Expended	Ref Key	1987 Adjusted Approp	Requested	Recommended
350 S	---	---	350	350				
100 S	---	-100	---	---				
66	11,076	-1	11,075	5,017	10	---	---	---
	---	-7	59	54	10	---	---	---
					40	10,000	6,000	6,000
						76	77	77
10,360	11,076	-8,629	12,807	6,456		17,278	17,593	17,593
62	55	521	638	386				
						731	2,465	2,465
<b>OTHER RELATED APPROPRIATIONS</b>								
38,926	9,200	-5,276	42,850	4,991		20,705	22,391	17,391
81,349	20,425	-287	101,487	56,529		86,227	93,353	87,726
	63	---	63	---				
	{ 1,658 R }	-1,253	892	226	11	---	---	---
	{ 487 R }				24	120	130	130
	{ 98 R }		143	57	62	---	---	---
	{ 45 R }		44	---	63	169	134	134
	{ 44 R }							
	2,395	-1,253	1,142	283		289	264	264
81,349	22,820	-1,540	102,629	56,812		86,516	93,617	87,990

It is recommended that the unexpended balance in the State Purchase Fund as of June 30, 1987, and the reimbursements thereto, be appropriated for the purpose of making payments for purchases under RS 52:25-1 et seq., and for the expenses of handling, storing and transporting purchases so made and for administration of the Distribution Center.

It is further recommended that there be appropriated, out of receipts derived from service fees billed to political subdivisions for the operating costs of the cooperative purchasing program, such sums as may be necessary to administer and operate the above purchasing activity.

It is further recommended that the Director of the Division of Budget and Accounting be empowered to transfer or credit to the Construction Management Services program classification, from appropriations for construction and improvements, a sufficient sum to pay for the cost of architectural work, superintendence and other expert services in connection with such work.

It is further recommended that, in addition to the amounts hereinabove, there be appropriated such additional sums as may be necessary for an independent audit of the State's Pension System, provided that such appropriations shall be reimbursed to the General Fund from the resources available to the various pension funds.

It is further recommended that there be appropriated, out of receipts derived from service fees billed to Authorities for the handling of insurance procurement and risk management services, such sums as may be necessary to administer the above insurance and risk management activities.

It is further recommended that the unexpended balances in the Networking of data centers account as of June 30, 1987 be appropriated for the same purpose.

It is further recommended that the Director of the Division of Budget and Accounting be empowered to transfer or credit to any central data processing center from any appropriation made to any department for data processing costs which had been appropriated or allocated to such department for its share of costs of such data processing center including the replacement of data processing equipment and the purchase of additional data processing equipment.

It is further recommended that the Director of the Division of Budget and Accounting be empowered to transfer or credit to the Print Shop revolving fund from any appropriation made to any department for printing costs appropriated or allocated to such departments for their share of costs of the Print Shop.

It is further recommended that receipts from employee maintenance charges in excess of \$1,300,000 be appropriated for maintenance of employee housing; provided, however that a sum not to exceed \$145,000 be available for management of the program, the expenditure of which shall be subject to the approval of the Director of the Division of Budget and Accounting.

It is further recommended that the unexpended balances in the State Cafeteria accounts as of June 30, 1987, and receipts obtained from cafeteria operations, be appropriated for the improvement and extension of cafeteria services and facilities pursuant to Section 2 of P.L. 1951, c.312 (C52:18A-19.6).

It is further recommended that a sum not to exceed \$134,000 from proceeds derived from commissions paid to the Travel Services Section be appropriated for administrative expenses of the program.

- (a) Adjusted to reflect an increase of \$1,486,000 for Taxation Building maintenance and operating expenses reduction in the same amount is reflected in the Inter-Departmental Property Rentals account.
- (b) The 1987 appropriation has been adjusted for the allocation of the salary program.

Program Classifications

27. Other Distributed Taxes--A two percent tax on premiums for fire insurance policies written by insurance companies of other states and countries is distributed to the New Jersey Firemen's Home and the New Jersey Firemen's Association (RS 54:17-4).

The tax on certain financial businesses which are in competition with National banks is dedicated for the purpose of making payments to local taxing districts in which the financial institutions maintain places of business (C54:10B-1 et seq.).

The State is responsible for the collection of the Public Utilities Franchise Tax and the Public Utilities Gross Receipts Tax. As collector of these taxes, the State distributes the funds to qualifying municipalities and places a portion of the taxes so collected in the Municipal Purposes Tax Assistance Fund (RS 54:30A-24, and RS 54:30A-49).

The State is responsible for the collection of certain insurance taxes. As collector of these taxes, the State distributes such funds to the municipality or county, in which a domestic insurance company's principal office was situated on January 1, in an amount determined by increasing the total amount of the franchise tax on domestic insurance companies, received by the local government in the prior calendar year, by the percentage rate of change of all taxes paid by all insurance companies pursuant to C:54:18A-1 et seq., for the current and the immediately preceding tax year (RS 54:18A-3).

28. County Boards of Taxation--A County Board of Taxation (RS 54:3-1), consisting of three members, except in the first-class counties of Bergen, Essex and Hudson where there are five members, is established in each county. It hears appeals of taxpayers from local tax assessments, certifies tax duplicates to the collectors, determines local tax rates, prepares county abstracts of ratables, promulgates equalization tables, supervises the activities of assessors and does related work in the enforcement of local property tax laws.
29. Locally Provided Services--Payments for local services to State property in lieu of taxes on State property (C54:4-2.2A et seq.). Also included is the Pinelands Municipal Tax Stabilization Fund (C54:1-72).
30. Railroad Property Taxes--The Railroad Property Tax law was amended in 1966 when the State-imposed tax of \$4.75 per \$100 of true value was substituted for the former local tax on Class II railroad property. Replacement tax revenue is determined for each municipality by applying the 1966 general real property tax rate to the assessed value for that year, plus an amount equal to the difference between the railroad tax revenue for the year 1965 and the year 1966, for each year subsequent to 1967. The increase is reduced 10% until such time as the difference is eliminated. The Federal Economic Recovery Act of 1981 exempts Conrail from the payment of State imposed taxes.
31. Business Personal Property Tax Replacement--For the period from October 1, 1967 until December 31, 1976 the revenues of four State taxes--Unincorporated Business Tax, Retail Gross Receipts Tax, Business Personal Property Tax and a portion of the Corporation Business Tax on net income--were distributed to municipalities which formerly derived revenues from the repealed local tax on personal property used in business. Effective January 1, 1977, this law was changed following the repeal of the Unincorporated Business Tax and the Retail Gross Receipts Tax. The present statute (C54:11D-1) provides that the Legislature shall appropriate annually not less than the amount certified by the Director of the Division of Taxation on October 15, 1976 for payment to the municipalities of the State in accordance with the formula in the act.
32. Revenue Sharing--The State Revenue Sharing Act of 1976 (C54A:10-1 et seq.) established a revenue sharing fund from the proceeds of the Gross income tax. Revenue from this fund is distributed annually to all municipalities with an effective tax rate in excess of \$1.00 per \$100 of true valuation in the proportion which the population of a qualifying municipality bears to the total population of all qualifying municipalities.
33. Homestead Exemptions--Every citizen and resident of the State is entitled annually to a homestead exemption on a dwelling house which is owned and used by him as his principal residence. Such exemption is paid according to statutory formula relating to the assessed value of the property and the effective tax rate in the municipality where the exemption is granted. If the claimant qualifies as a senior citizen, or a totally disabled citizen, an additional exemption is provided. These payments are made by the State directly to the home owner, upon application, annually in July. The Homestead exemption is paid from the Property Tax Relief Fund.
34. Reimbursement--Senior/Disabled Citizens' and Veterans' Tax Exemptions--The State provides each municipality a direct payment in an amount equivalent to the senior/disabled citizens' deduction in the municipality and an amount equivalent to the veterans' deduction in the municipality. Based on certifications made annually by county boards of taxation, the Director of the Division of Taxation certifies to all municipalities the amount to which they are entitled for such payments for the succeeding year. Such payments are made to municipalities for the total amount due on November 1 of each year. The Veterans receive a \$50 tax deduction, paid from the Property Tax Relief Fund, while disabled and senior citizens receive a \$250 deduction paid from both the Property Tax Relief Fund and the Casino Revenue Fund.
35. Consolidated Police and Firemen's Pension Fund--The Consolidated Police and Firemen's Pension Fund was established (RS 43:16-1 et seq.) to place 213 police and firemen's pension funds on an actuarial basis. The liabilities of these local funds are now being shared, two-thirds by the participating municipalities and one-third by the State. The Commission administering this Fund consists of two police representatives, two fire representatives, the State Treasurer and four persons appointed by the Governor.
36. Municipal Purposes Tax Assistance Program--A portion of the Public Utilities Franchise Tax and Public Utilities Gross Receipts Tax collected by the State is placed in a Municipal Purposes Tax Assistance Fund. These revenues are paid to qualifying and participating municipalities based upon formulae which reflect tax rates and per capita equalized valuation.

82. DEPARTMENT OF THE TREASURY-Continued  
 70. GOVERNMENT DIRECTION, MANAGEMENT AND CONTROL  
 75. STATE SUBSIDIES AND FINANCIAL AID

APPROPRIATION DATA (amounts expressed in thousands)

-----Year Ending June 30, 1986-----					-----Year Ending June 30, 1988-----			
Orig. & (S) Supplemental	Reapp. & (R) Rec	Transfers (E) Emergencies	Total Available	Expended	Ref Key	1987 Adjusted Approp	Requested	Recommended
241,473	---	---	241,473	240,662				
					OTHER RELATED APPROPRIATIONS			
241,473	---	---	241,473	240,662		210,221	208,079	208,079
404,100	---	---	404,100	398,910		396,600	396,600	396,600
17,900	---	---	17,900	17,900		17,900	17,900	17,900
663,473	---	---	663,473	657,472		624,721	622,579	622,579
					All Other Funds			
---	{ 10,731 735,547 R }	---	746,278	723,836	27	727,700	727,700	727,700
---	746,278	---	746,278	723,836		727,700	727,700	727,700
663,473	746,278	---	1,409,751	1,381,308		1,352,421	1,350,279	1,350,279

70. GOVERNMENT DIRECTION, MANAGEMENT AND CONTROL  
 76. MANAGEMENT AND ADMINISTRATION

OBJECTIVES

1. To develop and exercise policy control over agency program planning and management, fiscal administration and personnel management in the Department of the Treasury.
2. To provide fiscal, personnel and other administrative and facilitating services to all agencies of the Department.
3. To assist all agencies of State government in securing grants and entitlements under various Federal grant programs.
4. To enforce public contracts affirmative action regulations.

Program Classifications

01. Federal Liaison Activities--Represents the Governor and assists State agencies in negotiating with Federal agencies for approval of grants and entitlements, in order to maximize New Jersey's share of total Federal grant funds; maintains liaison with Congress, on behalf of the Governor and New Jersey government, in connection with proposed and pending Federal legislation affecting the State and provides updated information on such matters to State agencies.
22. New Jersey Building Authority--The Authority (P.L. 1981, c.120), through the issuance of bonds and notes to private investors, obtains capital resources for acquiring, constructing, reconstructing, rehabilitating or improving office buildings and related facilities for State agencies.
98. Public Contracts Affirmative Action Office (P.L. 1975, c.127)--The Office oversees the contract awarding procedures of all State, county and local units of government in the State in order to ensure that affirmative action requirements are enforced.
99. Management and Administrative Services (NJSA 52:27B-8)--The Office of the State Treasurer develops and exercises general policy and administrative control over the operations of the divisions and offices of the Department. Within the Administrative Division, the Fiscal Section and Personnel Section provide fiscal, personnel and other facilitating services for the Department of Treasury.

	Actual FY 1985	Actual FY 1986	Budgeted FY 1987	Budget Estimate FY 1988
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AFFIRMATIVE ACTION DATA

Male Minority .....	265	308	340	341
Male Minority % .....	5.3	5.9	6.4	7.3
Female Minority .....	583	656	700	750
Female Minority % .....	11.7	12.6	13.1	14
Total Minority .....	848	964	1,040	1,121
Total Minority % .....	17.0	18.5	19.4	21

82. DEPARTMENT OF THE TREASURY--Continued  
 70. GOVERNMENT DIRECTION, MANAGEMENT AND CONTROL  
 76. MANAGEMENT AND ADMINISTRATION

	Actual FY 1985	Actual FY 1986	Budgeted FY 1987	Budget Estimate FY 1988
<b>POSITION DATA</b>				
Budgeted Positions.....	145	154	160	143
Public Contracts Affirmative Action Office.....	20	20	21	22
Management and Administrative Services.....	125	134	139	121
Positions Budgeted in Lump Sum Appropriation.....	10	10	10	10
Total Positions.....	155	164	170	153

**APPROPRIATION DATA (amounts expressed in thousands)**

Orig. & (S)Supple- mental	Year Ending June 30, 1986-----			Total Available	Expended	PROGRAM CLASSIFICATIONS	Ref Key	Year Ending -----June 30, 1988-----		
	Reapp. & (R)Rec	Transfers (E) Emer- gencies						1987 Adjusted Approp	Requested	Recom- mended
100	---	---	100	99	Federal Liaison Activities	01	100	150	150	
551	---	41	592	590	Public Contracts Affirmative Action Office	98	637	637	637	
3,222	203	647	4,072	3,657	Management and Administrative Services	99	4,352	5,108	5,108	
3,873	203	688	4,764	4,346	Total Appropriation		5,089	5,895	5,895	
<b>Distribution by Object</b>										
2,216	---	696	2,912	2,910	Personal Services--		3,445	3,438	3,438	
---	---	---	---	---	Salaries and wages		}	---	---	
---	---	---	---	---	Positions transferred from other statewide programs/institutions	63				
---	---	---	---	---	Positions converted	20				
---	---	---	---	---	New positions		114	---	---	
2,216	---	696	2,912	2,910	Total Personal Services		3,642(a)	3,438	3,438	
104	---	13	117	117	Materials and Supplies		105	121	121	
338	171	-172	337	326	Services Other Than Personal		284	282	282	
102	---	52	154	154	Maintenance and Fixed Charges		80	72	72	
<b>Special Purpose--</b>										
100	---	---	100	99	Federal Liaison Office, Washington, D.C.	01	100	150	150(b)	
300 S	---	---	300	---	Casino reinvestment development authority loan	99	---	---	---	
20	---	---	20	20	Affirmative action and equal employment opportunity program	99	20	---	---	
175 S	---	-175	---	---	Debt collection and financial administration	99	---	---	---	
---	---	---	---	---	New Jersey Fisheries Development Commission	99	100	100	100	
500	---	---	500	500	Minority opportunity enhancement fund	99	670	1,690	1,690	
2	---	9	11	10	Compensation awards		2	2	2	
1,097	---	-166	931	629	Total Special Purpose		892	1,942	1,942	
16	32	265	313	210	Additions, Improvements and Equipment		86	40	40	
<b>OTHER RELATED APPROPRIATIONS</b>										
<b>All Other Funds</b>										
---	{ 7 350 R }	---	357	119	Management and Administrative Services	99	---	---	---	
---	357	---	357	119	Total All Other Funds		---	---	---	
3,873	560	688	5,121	4,465	Grand Total		5,089	5,895	5,895	

82. DEPARTMENT OF THE TREASURY--Continued  
70. GOVERNMENT DIRECTION, MANAGEMENT AND CONTROL  
76. MANAGEMENT AND ADMINISTRATION

It is recommended that fees collected on behalf of the Public contracts affirmative action program and the unexpended balance as of June 30, 1987 of such fees, be appropriated for program costs, subject to allotment by the Director of the Division of Budget and Accounting.

It is further recommended that there be appropriated out of the Worker and Community Right to Know Fund such sums as may be necessary to carry out the provisions of P.L. 1983, c.315 (c.34; 5A-1 et seq.).

It is further recommended that there be appropriated sufficient sums, not to exceed \$16 million, to permit the State Treasurer to advance funds to the New Jersey Sports and Exposition Authority for the purpose of paying development costs for the planning and design of an aquarium in the city of Camden and a baseball stadium and other capital construction projects, subject to the approval of the Director of the Division of Budget and Accounting.

- (a) The 1987 appropriation has been adjusted for the allocation of the salary program.
- (b) Additional sums in the amount of \$300,000 are provided in the recommended amounts for State departments which receive direct services from the Federal Liaison Office in Washington, D.C.